

APPROVED
MAY 07 2020

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

BOARD REPORT

NO. 20-070

DATE May 07, 2020

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: FINAL ACCEPTANCE OF VARIOUS CAPITAL IMPROVEMENTS PROJECTS
AND RECONCILIATION OF FUNDING FOR WOODLAND HILLS RECREATION
CENTER – BALL FIELD IMPROVEMENTS (PRJ20933) PROJECT

AP Diaz	_____	<i>fu</i>	S. Piña-Cortez	_____
H. Fujita	_____		*C. Santo Domingo	<i>DF</i> _____
V. Israel	_____		N. Williams	_____

M. Slue

General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Take the following actions regarding Attachment 1;
 - A. Accept the work performed for the Capital Improvements Projects listed in Attachment 1, as outlined in the Summary of this Report;

2. Take the following actions regarding the Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) Project;
 - A. Rescind approval of Recommendation No. 13 of Report No. 17-143, approved on June 7, 2017 by the Board of Recreation and Park Commissioners (Board), which authorized the transfer of Five Hundred Fifty Thousand, Five Hundred Fourteen Dollars (\$550,514.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Woodland Hills Recreation Center Account No. 89460K-WH;

 - B. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee or designee to transfer One Hundred Fifty Thousand, Seven Hundred Sixty-Eight Dollars (\$150,768.00) in Zone Change Fees from the Zone Change Account No. 89440K-00 to the Woodland Hills Recreation Center Account No. 89460K-WH;

BOARD REPORT

PG. 2 NO. 20-070

- C. Authorize RAP's Chief Accounting Employee or designee to transfer Three Hundred Ninety-Nine Thousand, Seven Hundred Forty Six Dollars (\$399,746.00) in Quimby Fees from the Quimby Account No. 89460K-00 to the Woodland Hills Recreation Center Account No. 89460K-WH;
3. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

RAP staff has completed its reconciliation of various capital improvements. These capital improvement projects were funded by various funding sources including Quimby Fees, Zone Change Fees, Park Fees, Community Development Block Grant and other funding sources.

The capital improvements projects listed in Attachment 1 are completed projects that have over Two Hundred Fifty Thousand Dollars (\$250,000.00) in expenses as of April 10, 2020.

As a part of this project closeout and reconciliation, RAP staff has determined that it is necessary to rescind Recommendation No. 13 of Report No. 17-143 for the Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) Project (Project), as the transfer of Quimby funds in such recommendation did not reflect the inclusion of Zone Change funds to be used for the Project.

On June 7, 2017, the Board of Recreation and Park Commissioners (Board) approved the Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) Project and the allocation of One Million, Twenty-Nine Thousand, Nine Hundred Twenty-Eight Dollars and Eighty-Five Cents (\$1,029,928.85) in Quimby Fees (Report No. 17-143).

Upon approval of this Report, Recommendation No. 13 of Report No. 17-143, which authorized the transfer of Five Hundred Fifty Thousand Five Hundred Fourteen Dollars (\$550,514.00) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Woodland Hills Recreation Center Account No. 89460K-WH will be rescinded.

Upon approval of this Report, One Hundred Fifty Thousand, Seven Hundred Sixty-Eight Dollars (\$150,768.00) in Zone Change Fees can be transferred from the Zone Change Account No. 89440K-00 to the Woodland Hills Recreation Center Account No. 89460K-WH.

Upon approval of this Report, Three Hundred Ninety-Nine Thousand, Seven Hundred Forty-Six Dollars (\$399,746.00) in Quimby Fees can be transferred from the Quimby Account No. 89460K-00 to the Woodland Hills Recreation Center Account No. 89460K-WH.

BOARD REPORT

PG. 3 NO. 20-070

The allocation amount of One Million, Twenty-Nine Thousand, Nine Hundred Twenty-Eight Dollars and Eighty-Five Cents (\$1,029,928.85) in Quimby Fees remains the same for the Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) Project. The Woodland Hills Recreation Center – Ball Field Improvements (PRJ20933) Project is complete.

Upon approval of this Report, the work completed for the Capital Improvement Projects listed in Attachment 1 will be accepted as final.

It should be noted that no new Capital Improvement Projects are being approved as a part of this Report.

ENVIRONMENTAL IMPACT

The implementation of these Board actions will not result in any additional environmental impacts, and therefore, is covered by the existing California Environmental Quality Act (CEQA) exemptions for the previously approved projects. No additional CEQA documentation is required.

FISCAL IMPACT

The approval of this Report will have no fiscal impact on RAP's General Fund.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 6: Build Financial Strength & Innovative Partnerships

Result: The final acceptance of capital improvement projects allows RAP to capitalize its assets.

This Report was prepared by Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch.

ATTACHMENTS

- 1) Attachment 1 – Final Acceptance of Capital Improvement Projects

Attachment 1 - Final Acceptance of Capital
Improvement Projects Expenses as of 4/10/2020

CD	Facility Name	Project Name	RAP Work Order	Scope	Total Project Expenditures as of 4/10/20
13	Bellevue Recreation Center	Play Area Renovation Project	PRJ20656	Renovation of play area and new shade structures	\$448,841.63
6	Branford Recreation Center	Playground Replacement	PRJ21078	Replacement of existing play area	\$510,799.00
13	Chevy Chase Park	New Skate Park	PRJ21016	Installation of new skate park, lighting, path of travel and landscaping.	\$629,313.22
1	Cleland Avenue Park	Play Area Renovation Project	PRJ21181	Renovation of existing play area, new ADA path of travel and new fencing.	\$360,631.00
3	Cleveland High School Swimming Pool	Swimming Pool Mechanical Systems	PRJ21123	Swimming pool mechanical systems including pool heaters.	\$356,951.50
15	Drum Barracks Civil War Museum	Outdoor Park Improvements	PRJ20258	Improvements to the donated property across street from existing museum site. Outdoor park improvements include turf and irrigation, picnic area, and play area.	\$700,374.80
14	Eagle Rock Recreation Center	Fencing Replacement	PRJ21281	Replacement of Fencing	\$300,575.00
13	Echo Park	Security Cameras	PRJ21164	Provide CCTV Surveillance System. Nine (9) cameras will be installed.	\$275,000.00
5	Encino Park	Building and Outdoor Improvements	PRJ20108	Improvements to existing Community Center and Women's club buildings, existing basketball courts, tennis courts, play area, landscaping and parking lot.	\$1,231,842.05
1	Glassell Park	Play Area Renovation Project	PRJ21172	Removal of existing play area and adjacent picnic area. Construction of new play area, shade structures, new picnic area, and fencing	\$349,965.26
4	Griffith Park	Play area Renovation - Shane's Inspiration	PRJ21202	Renovate play area including replacement of older equipment and improvements to surrounding landscape and irrigation.	\$750,000.00
4	Griffith Park	Vermont Canyon Outdoor Improvements	PRJ21230	Installation of new playground, accessibility improvements, and other related improvements. Sidewalk and crosswalk improvements from playground to Roosevelt Cafe.	\$681,075.14
15	Harbor City Park	Outdoor Park Enhancements	PRJ21079	Upgrade of existing outdoor park lighting, and building lighting, and new sports field lighting.	\$562,632.43
13	Lake Street Park	Skate Park Improvements	PRJ20763	Renovation of existing skate park.	\$583,549.45
5	Libbit Park (Sepulveda Basin)	Outdoor Park Improvements	PRJ20109	Renovations to existing baseball diamonds and picnic areas. Improvements to parking lot and park pathways.	\$328,207.00
1	MacArthur Park	Synthetic Meadow Renovation	PRJ21107	Renovation of existing synthetic meadow. Replacement of 37,000 square feet of synthetic surfacing.	\$266,760.10
13	Silverlake Recreation Center	Play Area Renovation Project	PRJ21151	Play area renovation including new shade	\$366,613.75
2	Strathern Park North	Outdoor Park Improvements	PRJ20127	Improvements to the outdoor park areas, baseball diamonds, parking lots, and installation of a new concession stand and restroom facility.	\$335,986.83
3	Tarzana Recreation Center	HVAC Renovation	PRJ21194	Renovation of HVAC systems in recreation room	\$266,064.99
4	Van Nuys Sherman Oaks War Memorial Park	Synthetic Turf Lighting Project	PRJ21163	Installation of field lighting at the three existing synthetic turf soccer fields at Van Nuys Sherman Oaks Park.	\$624,177.94
11	Venice Beach	Ocean Front Walk Cameras	PRJ20875	Installation of cameras at Ocean Front Walk.	\$298,288.00
5	Westwood Park	Dog Park and Park Improvements	PRJ21050	The project proposes the development of new dog park area, installation of new play equipment near existing play area, removal of old existing fitness equipment and installation of new fitness equipment, resurfacing of the outdoor basketball courts, renovation of existing walkways and installation of new concrete pathways new drinking fountains, renovation of the asphalt maintenance road, renovation of concrete swale, and removal of old concrete picnic pads.	\$1,126,359.62
3	Woodland Hills Recreation Center	Ball Field Improvements	PRJ20933	Ball field and fencing improvements. Installation of additional sports field lighting, renovation of an existing parking lot, and landscaping and irrigation improvements	\$1,029,817.88