

APPROVED
MAY 07 2020

BOARD OF RECREATION
AND PARK COMMISSIONERS

BOARD REPORT

NO. 20-072

DATE May 07, 2020

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VAN NUYS SHERMAN OAKS PARK – BASEBALL FIELD LIGHTING AND FIELD RESTROOM (PRJ21195) (PRJ21288) PROJECT – ALLOCATION OF QUIMBY AND ZONE CHANGE FEES – COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(12) [OUTDOOR LIGHTING FOR SECURITY AND OPERATIONS] AND CLASS 3(6) [LOCATION OF ACCESSORY STRUCTURES] OF CITY CEQA GUIDELINES AND ARTICLE 19, SECTIONS 15301 AND 15303(e) OF CALIFORNIA CEQA GUIDELINES

AP Diaz	_____	S. Piña-Cortez	_____
H. Fujita	_____	*C. Santo Domingo	<u>DF</u>
V. Israel	_____	N. Williams	_____



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Approve the scope of work for the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project (Project), as described in the Summary of this Report;
2. Approve the reallocation of Thirty Seven Thousand, Seven Hundred Eighty-Two Dollars and One Cent (\$37,782.01) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – Gymnasium (PRJ1511B) Project to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project;
3. Approve the reallocation of Sixty Eight Thousand, One Hundred Twenty-One Dollars and Forty Nine Cents (\$68,121.49) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – Universal Access Playground (PRJ1208L) Project to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project;

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4. Approve the reallocation of Four Thousand, Three Hundred Seventy-Nine Dollars and Forty-Three Cents (\$4,379.43) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – Refurbishment of Parking Lots (PRJ1302B) Project to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project;
5. Approve the reallocation of One Hundred Twenty Thousand, Four Hundred Thirty-Nine Dollars and Seventy-Five Cents (\$120,439.75) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – Swimming Pool and Bathhouse Refurbishment (PRJ20512) Project to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project;
6. Approve the reallocation of Twenty Five Thousand, Four Hundred Forty Dollars (\$25,440.00) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – East Valley Adult Center HVAC Improvement (PRJ21055) Project to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project;
7. Approve the reallocation of Three Hundred Twenty Five Thousand, Eight Hundred Twenty-Two Dollars and Six Cents (\$325,822.06) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – Synthetic Turf Lighting (PRJ21163) Project to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project;
8. Approve the reallocation of Four Thousand, Five Hundred Forty Dollars and Twenty-Five Cents (\$4,540.25) in Zone Change Fees currently allocated to the Van Nuys Sherman Oaks Park – Refurbishment of Pool Bathhouse (PRJ1558B) Project to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project;
9. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Four Thousand, Five Hundred Forty Dollars and Twenty-Five Cents (\$4,540.25) in Zone Change Fees from the Van Nuys Sherman Oaks Park Account No. 89440K-VS to the Van Nuys Sherman Oaks Park Account No. 89460K-VS;
10. Approve the reallocation of Ten Thousand, Five Hundred Fifty-Seven Dollars and Twenty-Six Cents (\$10,557.26) in Quimby Fees currently allocated to the Campo De Cahuenga – Improvements (PRJ20195) Project to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project;

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11. Authorize RAP's Chief Accounting Employee to transfer Ten Thousand, Five Hundred Fifty-Seven Dollars and Twenty-Six Cents (\$10,557.26) in Quimby Fees from the Campo De Cahuenga Account No. 89460K-CK to the Van Nuys Sherman Oaks Park Account No. 89460K-VS;
12. Authorize RAP's Chief Accounting Employee to transfer One Thousand, Eight Hundred Sixty-Five Dollars and Eighty-Nine Cents (\$1,865.89) in Zone Change Fees from the Zone Change Account No. 89440K-00 to the Van Nuys Sherman Oaks Park Account No. 89460K-VS;
13. Authorize RAP's Chief Accounting Employee to transfer Three Hundred Eighty-Seven Thousand, Seven Hundred Eighty-Seven Dollars (\$387,787.00) in Quimby Fees from the Quimby Account No. 89460K-00 to the Van Nuys Sherman Oaks Park Account No. 89460K-VS;
14. Approve the allocation of Three Hundred Eighty-Nine Thousand, Six Hundred Fifty Two Dollars and Eighty-Nine Cents (\$389,652.89) from the Van Nuys Sherman Oaks Account No. 89460K-VS to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project;
15. Authorize RAP staff to commit from the following fund and work order numbers, a maximum of Five Hundred Seventy One Thousand, Three Hundred Forty Dollars and Fourteen Cents (\$571,340.14) in Park Fees, for the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89716H	QT070518
Park Fees	302/89/89716H	QM072587
Park Fees	302/89/89716H	QM162386
Park Fees	302/89/89716H	QM142963
Park Fees	302/89/89716H	QM144297
Park Fees	302/89/89716H	QM154002
Park Fees	302/89/89716H	QM162074
Park Fees	302/89/89716H	QT072973
Park Fees	302/89/89716H	QM170621
Park Fees	302/89/89716H	QT074069
Park Fees	302/89/89716H	QT074175
Park Fees	302/89/89716H	QT062025
Park Fees	302/89/89718H	QP000126
Park Fees	302/89/89718H	QP000206
Park Fees	302/89/89718H	QP000524

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<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89718H	QP000366
Park Fees	302/89/89718H	QP000471
Park Fees	302/89/89718H	QP000448
Park Fees	302/89/89718H	QP000363
Park Fees	302/89/89718H	QP000532
Park Fees	302/89/89718H	QP000669
Park Fees	302/89/89718H	QP001370
Park Fees	302/89/89718H	QP001024
Park Fees	302/89/89718H	QP001227
Park Fees	302/89/89718H	QP000985
Park Fees	302/89/89718H	QP000542
Park Fees	302/89/89718H	QP000272
Park Fees	302/89/89718H	QP000395
Park Fees	302/89/89718H	QP000317
Park Fees	302/89/89718H	QP001390
Park Fees	302/89/89718H	QP001380
Park Fees	302/89/89718H	QZ152554

16. Determine that the proposed Project is exempt from the provisions of the California Environmental Quality Act (CEQA) Pursuant To Article III, Section 1, Class 1(12) [Outdoor lighting for security and operations] and Class 3(6) [Location of accessory structures] of City CEQA Guidelines and Article 19, Sections 15301 and 15303(e) of California CEQA Guidelines and authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing a Notice of Exemption (NOE); and,
17. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Van Nuys Sherman Oaks Park is located at 14201 West Huston Street in the Sherman Oaks community of the City. This 65.18-acre facility provides synthetic turf soccer fields, a recreation center, aquatic center, tennis courts, basketball courts, and a play area for the surrounding communities. Approximately 9,865 City residents live within a one-half mile walking distance of Van Nuys Sherman Oaks Park. Due to the facilities, features, programs, and services it provides, Van Nuys Sherman Oaks Park meets the standard for a Community park, as defined in the City's Public Recreation Plan.

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PROJECT SCOPE

The proposed Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project includes the installation of Light Emitting Diode (LED) lighting for two baseball fields, installation of LED lighting for one of the little league fields and the installation of a new prefabricated restroom. The new prefabricated restroom building will have 2 Americans with Disabilities Act (ADA)-compliant gender neutral stalls. See Attachment 1 for locations of proposed improvements.

PROJECT FUNDING

Upon approval of this Report, the following funds can be reallocated from previously completed projects to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project:

- Thirty Seven Thousand Seven Hundred Eight Two Dollars and One Cent (\$37,782.01) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – Gymnasium (PRJ1511B) Project
- Sixty Eight Thousand One Hundred Twenty One Dollars and Forty Nine Cents (\$68,121.49) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – Universal Access Playground (PRJ1208L) Project
- Four Thousand Three Hundred Seventy Nine Dollars and Forty Three Cents (\$4,379.43) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – Refurbishment of Parking Lots (PRJ1302B) Project
- One Hundred Twenty Thousand Four Hundred Thirty Nine Dollars and Seventy Five Cents (\$120,439.75) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – Swimming Pool and Bathhouse Refurbishment (PRJ20512) Project
- Twenty Five Thousand Four Hundred Forty Dollars (\$25,440.00) in Quimby Fees currently allocated to the Can Nuys Sherman Oaks Park – East Valley Adult Center HVAC Improvement (PRJ21055) Project
- Three Hundred Twenty Five Thousand Eight Hundred Twenty Two Dollars and Six Cents (\$325,822.06) in Quimby Fees currently allocated to the Van Nuys Sherman Oaks Park – Synthetic Turf Lighting (PRJ21163) Project
- Four Thousand Five Hundred Forty Dollars and Twenty Five Cents (\$4,540.25) in Zone Change Fees currently allocated to the Van Nuys Sherman Oaks Park – Refurbishment of Pool Bathhouse (PRJ1558B) Project
- Ten Thousand Five Hundred fifty Seven Dollars and Twenty Six Cents (\$10,557.26) in Quimby Fees currently allocated to the Campo De Cahuenga – Improvements (PRJ20195) Project

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Upon approval of this Report, the following funds can be transferred to the Van Nuys Sherman Oaks Account No. 89460K-VS and allocated to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project:

- Four Thousand Five Hundred Forty Dollars and Twenty Five Cents (\$4,540.25) in Zone Change Fees from the Van Nuys Sherman Oaks Park Account No. 89440K-VS
- One Thousand Eight Hundred Sixty Five Dollars and Eighty Nine Cents (\$1,865.89) in Zone Change Fees from the Zone Change Account No. 89440K-00
- Three Hundred Eighty Seven Thousand Seven Hundred Eighty Seven Dollars (\$387,787.00) in Quimby Fees from the Quimby Account No. 89460K-00
- Ten Thousand Five Hundred fifty Seven Dollars and Twenty Six Cents (\$10,557.26) in Quimby Fees from the Campo De Cahuenga Account No. 89460K-CK

Upon approval of this Report, Five Hundred Seventy-One Thousand, Three Hundred Forty Dollars and Fourteen Cents (\$571,340.14) in Park Fees can be committed to the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project.

The total amount of funding available for the Van Nuys Sherman Oaks Park – Baseball Field Lighting and Field Restroom (PRJ21195) (PRJ21288) Project is One Million, Five Hundred Fifty-Eight Thousand, Seventy-Five Dollars and Twenty-Eight Cents (\$1,558,075.28).

These Quimby, Zone Change and Park Fees were collected within five (5) miles of Van Nuys Sherman Oaks Park, which is the standard distance for the commitment of the Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Work Order	Amount	Percentage
Quimby Fees	302/89/89460K-VS	NA	\$986,735.14	63%
Park Fees	302/89/89716H	QT070518 QM072587 QM162386 QM142963 QM144297 QM154002 QM162074 QT072973 QM170621 QT074069 QT074175 QT062025	\$225,932.47	15%
Park Fees	302/89/89718H	QP000126 QP000206 QP000524	\$345,407.67	22%

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Source	Fund/Dept/Acct	Work Order	Amount	Percentage
		QP000366		
		QP000471		
		QP000448		
		QP000363		
		QP000532		
		QP000669		
		QP001370		
		QP001024		
		QP001227		
		QP000985		
		QP000542		
		QP000272		
		QP000395		
		QP000317		
		QP001390		
		QP001380		
		QZ152554		
Total			\$1,558,075.28	100%

PROJECT CONSTRUCTION

RAP staff has determined that sufficient funding has been identified and construction of the proposed Project is anticipated to begin in May 2020.

TREES AND SHADE

This proposed Project will have no impact on the existing trees and shade at Van Nuys Sherman Oaks Park.

ENVIRONMENTAL IMPACT

The proposed Project consists of the installation of outdoor lighting for security and operations and of the location of accessory structures. As such, staff recommends that the Board of Recreation and Park Commissioners (Board) determines that it is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(12) and Class 3(6) of City CEQA Guidelines and Article 19, Section 15301 and 15303(e) of California CEQA Guidelines. An NOE will be filed with the Los Angeles County Clerk upon Board approval.

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FISCAL IMPACT

The approval of this commitment of Quimby Fees, Zone Change Fees and Park Fees will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby, Zone Change and Park Fees or funding sources other than RAP's General Fund. The assessment of the future maintenance costs associated with the proposed new restroom building have yet to be determined and will be included in future budget requests.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 1: Provide Safe and Accessible Parks

Outcome No. 2: All parks are safe and welcoming

Result: The upgrade to existing lighting and installation of field restroom will increase safety and enhance the park users' experience.

This Report was prepared by Meghan Luera, Management Analyst, Planning, Maintenance and Construction Branch.

LIST OF ATTACHMENTS

- 1) Location of Proposed Improvements

