

APPROVED

AUG 5 2021

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 21-133

DATE August 05, 2021

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10592 – SECTION 1C (ONE-TIME POSITIONS) AND SECTION 1H (OTHER SPECIAL FUNDED POSITIONS)

AP Diaz	<u> </u>	M. Rudnick	<u> </u>
*H. Fujita	<u>HF</u>	C. Santo Domingo	<u> </u>
J. Kim	<u> </u>	N. Williams	<u> </u>

M. Stuee

 General Manager

Approved X Disapproved Withdrawn

RECOMMENDATION

Amend Personnel Resolution No. 10592 effective immediately as follows:

Section 1C – One-Time Positions

ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
2	7926-1	Architectural Associate I	08
1	7246-2	Civil Engineering Associate II	08
1	7525-2	Electrical Engineering Associate II	08
2	7933-1	Landscape Architectural Associate I	08
1	9184	Management Analyst	01
2	2469	Recreation Coordinator	11
1	2434	Recreation Facility Director	11
1	1368	Senior Administrative Clerk	03
1	2446	Senior Recreation Director	11
1	9167-T	Senior Personnel Analyst II	64

Section 1H – Other Special Funded Positions

ADD

<u>No.</u>	<u>Code</u>	<u>Classification/Location/Funding</u>
1	2472	Superintendent of Recreation and Parks Operations/ Cabrillo Marine Aquarium/Harbor Department

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SUMMARY

On July 1, 2021, the City Council acted to add 13 positions in the Department of Recreation and Parks (RAP) for Fiscal Year 2021-22 without funding (Council Files 21-0600-S75 and 21-0600-S102). Of the thirteen (13) positions, six (6) will be established for the Planning Division in the Planning, Maintenance and Construction Branch as follows: 2 positions of Architectural Associate, 1 position of Civil Engineering Associate, 1 position of Electrical Engineering Associate, and 2 positions of Landscape Architectural Associate. Four (4) positions will be established for the Recreational Services Branch as follows: 2 positions of Recreation Coordinator, 1 position of Recreation Facility Director position, and 1 position of Senior Recreation Director position. Three (3) positions will be established for the Human Resources Division as follows: 1 position of Management Analyst, 1 position of Senior Administrative Clerk, and 1 position of Senior Personnel Analyst II.

The Harbor Department has granted a request made by RAP's Financial Officer to reimburse the salary of a Superintendent of Recreation and Parks Operations position to be assigned to the Cabrillo Marine Aquarium.

This Report has been reviewed by staff of the Office of the City Administrative Officer.

FISCAL IMPACT

To ensure there is no fiscal impact on RAP's General Fund and because staffing is limited by the amount of money available on the records of the City Controller for the payment of salaries and wages within RAP, budgeted positions will need to be held vacant to generate a commensurate amount of salary savings to cover the salaries of the 13 One-Time Positions when they are filled. Establishing the Superintendent of Recreation and Parks position will not have a fiscal impact on RAP's General Fund since its salary will be reimbursed by the Harbor Department.

The top annual salary of an Architectural Associate I according to "City Pay" is currently One Hundred Two Thousand, Four Hundred Fifty-Eight Dollars, and Sixteen Cents (\$102,458.16).

The top annual salary of a Civil Engineering Associate II according to "City Pay" is currently One Hundred Fourteen Thousand, Five Hundred Forty-Seven Dollars, and Sixty-Eight Cents (\$114,547.68).

The top annual salary of an Electrical Engineering Associate II according to "City Pay" is currently One Hundred Fourteen Thousand, Five Hundred Forty-Seven Dollars, and Sixty-Eight Cents (\$114,547.68).

The top annual salary of a Landscape Architectural Associate I according to "City Pay" is currently One Hundred Two Thousand, Four Hundred Fifty-Eight Dollars, and Sixteen Cents (\$102,458.16).

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The top annual salary of a Management Analyst according to "City Pay" is currently One Hundred Eight Thousand, Four Hundred Seventy-One, and Sixty Cents (\$108,471.60).

The top annual salary of a Recreation Coordinator according to "City Pay" is currently Seventy-Three Thousand, One Hundred Sixty-Three Dollars and Fifty-Two Cents (\$73,163.52).

The top annual salary of a Recreation Facility Director according to "City Pay" is currently Eighty-One Thousand, Four Hundred Seventy-Three Dollars and Seventy-Six Cents (\$81,473.76).

The top annual salary of a Senior Administrative Clerk according to "City Pay" is currently Seventy-One Thousand, Seven Hundred Forty-Three Dollars and Sixty-Eight Cents (\$71,743.68).

The top annual salary of a Senior Recreation Director according to "City Pay" is currently Ninety Thousand, Nine Hundred Eleven Dollars and Fifty-Two Cents (\$90,911.52).

The top annual salary of a confidential Senior Personnel Analyst II according to "City Pay" is currently One Hundred Sixty-Five Thousand, Two Hundred Two Dollars and Fifty-Six Cents (\$165,202.56).

The top annual salary of a Superintendent of Recreation and Parks Operations according to "City Pay" is currently One Hundred Ninety Thousand, Two Hundred Seventy-Nine Dollars and Forty-Four Cents (\$190,279.44).

This Report was prepared by Harold T. Fujita, Director, Human Resources Division.