

APPROVED

DEC16 2021

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 21-203

DATE December 16, 2021

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VALLEY PLAZA PARK – ELECTRIC UPGRADES (PRJ21484) PROJECT – APPROVAL OF CHANGE ORDER - COMMITMENT OF PARK FEES – STATUTORY EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE II, SECTION 2(i) OF CITY CEQA GUIDELINES AND SECTION 21082 OF CALIFORNIA PUBLIC RESOURCES CODE

AP Diaz	_____	M. Rudnick	_____
H. Fujita	_____	<i>fu</i> C. Santo Domingo	<i>DF</i> _____
J. Kim	_____	N. Williams	_____



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Authorize Department of Recreation and Parks (RAP) staff to commit from the following fund and work order number, a maximum of Twenty-One Thousand Dollars (\$21,000.00) in Park Fees, for the proposed Project:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89716H	QT073302

2. Approve the Pending Change Order No. 1 as described in the body of this Report;
3. Determine that the proposed action, consisting of an allocation of additional funding for which the underlying project has previously been evaluated for environmental significance, is statutorily exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2(i) of City CEQA Guidelines and Section 21082 of California Public Resources Code and direct staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk;
4. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing a NOE; and,

BOARD REPORT

PG. 2 NO. 21-203

- 5. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Valley Plaza Park is located at 12240 West Archwood Street in the North Hollywood community of the City. This 77.64-acre park provides multipurpose fields, basketball and tennis courts, children’s play areas, a recreation center, and a swimming pool for the use of the local community. Approximately 18,914 residents live within a half-mile walking distance of Valley Plaza Park. Due to the facilities, features, programs, and services it provides, Valley Plaza Park meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

PROJECT SCOPE

On June 17, 2021, the Board of Recreation and Park Commissioners (Board) approved the following scope of work for the proposed Project (Report No. 21-117):

- Obtain the necessary electrical permits
- The coordination of inspections for the Project site
- The demolition of the existing equipment and concrete pad
- The installation of new electrical conduit and wiring
- The installation of new equipment on an 8” thick concrete pad
- The relocation of existing electrical contractors and mounting them in the new contactor cabinet
- Provide and install a new circuit breaker in the existing recreation center service equipment

CHANGE ORDERS

RAP awarded the work for the Project to Electro Construction Corporation (Electro) from the Electrical, Construction, Retrofit, Maintenance, and/or Repairs on-call list of as-needed contracts in the amount of One Hundred Five Thousand, Eight Hundred Twenty Eight Dollars (\$105,828.00). There is currently one pending change order for the Project in the amount of Twenty Thousand, Six Hundred Forty Dollars and Twelve Cents (\$20,640.12). Additional funding is needed in order to pay for this pending change order.

Change Order No.	Amount	Description
CO1	\$20,640.12	Installation of an additional 2-1/2” conduit from the MSB in the recreation center to a new pullbox adjacent to the switchgear. Connection of a temporary feed to the existing switchboard and gear at the

BOARD REPORT

PG. 3 NO. 21-203

		baseball field. Installation a new concrete pull box with a steel lid. Excavation and interception an existing 3 ½” conduit and pull parallel feeds into the gear from the pull box. Termination of temporary feeds.
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Per Report No. 21-117, the budget contingency for the Park Facility Construction contracts was anticipated to be Eighteen Thousand, Four Hundred Dollars (\$18,400.00). The total amount of the change orders listed is Twenty Thousand, Six Hundred Forty Dollars and Twelve Cents (\$20,640.12), which exceeds the budget contingency amount. It is therefore requested that the Board approve the Pending Change Order No. 1, which exceeds the budget contingency amount for the As Needed Electrical, Construction, Retrofit, Maintenance, and/or Repairs contracts for this Project.

PROJECT FUNDING

Previously, the Board approved One Hundred Ten Thousand Dollars (\$110,000.00) in Park Fees to be committed to the proposed Project.

Upon the approval of this Report, an additional Twenty-One Thousand Dollars (\$21,000.00) in Park Fees can be committed to the proposed Project.

The total amount of funding available for the Project is One Hundred Thirty-One Thousand Dollars (\$131,000.00).

These Park Fees were collected within five (5) miles of Valley Plaza Park, which is the standard distance for the commitment of the Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Park Fees	302/89/89718H	\$110,000.00	84%
Park Fees	302/89/89716H	\$21,000.00	16%
Total		\$131,000.00	100%

PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified for the Project. Construction began in Spring 2021.

BOARD REPORT

PG. 4 NO. 21-203

TREES AND SHADE

Per Report 21-117, this proposed Project will have no impact on the existing trees and shade at Valley Plaza Park.

ENVIRONMENTAL IMPACT

The proposed Project includes activities which do not add to the environmental effects of the Project approved by the Board on June 17, 2021 (BR 21-117). The current action requested under this Report consists of an allocation of additional funding for which the underlying project has previously been evaluated for environmental significance. As such, staff recommends that the Board determine that it is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2(i) of City CEQA Guidelines and to Section 21082 of California Public Resources Code. Staff will file a Notice of Exemption with the Los Angeles County Clerk upon Board's approval.

FISCAL IMPACT

The approval of the change order and the commitment of additional Park Fees will have no fiscal impact on RAP's General Fund.

The approval of this commitment of Park Fees will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 1: Provide Safe and Accessible Parks

Outcome No. 2: All parks are safe and welcoming

Result: The upgrade to existing ballfield electrical system will increase safety and enhance the park users' experience.

This report was prepared by Ligaya Khennavong, Management Assistant, Planning, Maintenance and Construction Branch.