

# APPROVED

DEC16 2021

## BOARD OF RECREATION AND PARK COMMISSIONERS

**BOARD REPORT**

NO. 21-212

DATE December 16, 2021

C.D. All

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10592 – SECTION 1C (ONE-TIME POSITIONS) AND SECTION 1H (OTHER SPECIAL FUNDED POSITIONS)

AP Diaz	<u>                    </u>	M. Rudnick	<u>                    </u>
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General Manager

Approved     X                          Disapproved                                           Withdrawn                     

### RECOMMENDATION

Amend Personnel Resolution No. 10592 effective immediately as follows:

#### Section 1C – One-Time Positions

#### ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1358	Administrative Clerk	03
1	2492-0	Child Care Program Manager	36
11	2491-2	Child Care Center Director II	11
21	2490-2	Child Care Associate II	11
1	9184	Management Analyst	01
5	3145	Park Maintenance Supervisor	12
1	9174-1	Senior Management Analyst I	20
2	2472	Superintendent of Recreation and Parks Operations	36

#### Section 1H – Other Special Funded Positions

#### ADD

<u>No.</u>	<u>Code</u>	<u>Classification/Location/Funding</u>
1	9171-1	Senior Management Analyst I – Finance – Concession Improvement Account

## BOARD REPORT

PG. 2 NO. 21-212

### SUMMARY

The pandemic has highlighted the insufficient level of affordable licensed child care available within the City. On October 27, 2021, the City Council approved the transfer of \$20,000,000 to the Department of Recreation and Parks (RAP) in order to reestablish an additional ten (10) licensed child care sites in economically disadvantaged communities of the City (Council File No. 21-0937). Staff recommends a position of Administrative Clerk (Code 1358), a position of Child Care Program Manager (Code 2492), eleven positions of Child Care Center Director II (Code 2491-2), 21 positions of Child Care Associate II (Code 2490-2), a position of Management Analyst (Code 9184), and a position of Senior Management Analyst I (Code 9174-1) be established to provide the appropriate level of staffing that is needed for RAP to operate and administer these additional licensed child care facilities.

On May 26, 2021, the City Council approved funding in the amount of (\$1,718,235) to expand RAP's Bulky Item/Illegal Dumping (BIID) program (Council File No. 21-0600). Staff recommends five (5) positions of Park Maintenance Supervisor (Code 3145) be established to provide the appropriate level of supervision for the BIID program.

On October 27, 2021, the City Council approved the transfer of \$75,000,000 to address deferred maintenance at RAP facilities and properties (Council File No. 21-0935). Staff recommends two (2) positions of Superintendent of Recreation and Parks Operations (Code 2472) be established to assist in managing the projects RAP has identified necessary to address the issues and challenges stemming from deferred maintenance.

Management intends to reconstitute RAP's concessions unit in anticipation of a return to more normal operations after the pandemic. Staff recommends a position of Senior Management Analyst I, Code 9171-1, be established for the reconstitution of RAP's concessions unit.

This Report has been reviewed by staff of the Office of the City Administrative Officer.

### FISCAL IMPACT

There is no negative impact to the RAP general fund. Funds to reestablish the licensed childcare program and perform deferred maintenance were included in the City of Los Angeles Fiscal Year 2021-22 budget-Unappropriated Balance (UB) and transferred to RAP. The Senior Management Analyst position will be paid for from the RAP Concession Improvement Account and funding for the BIID crews was included in RAP's budget allocation.

This Report was prepared by Noel Williams, Chief Financial Officer, and Harold T. Fujita, Human Resources Director.