

APPROVED
FEB 18 2021

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

BOARD REPORT

NO. 21-025

DATE February 18, 2021

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 TO OVERTIME GENERAL ACCOUNT IN THE DEPARTMENT OF RECREATION AND PARKS DUE TO COVID-19 RESPONSE

AP Diaz _____ M. Rudnick _____
H. Fujita _____ C. Santo Domingo _____
V. Israel _____ *N. Williams N.D.W



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the transfer of appropriations within Recreation and Parks Fund 302, Department 88, subject to approval by the Mayor, as follows:

FROM:

Account 4590 – Camp Food	\$200,000.00
Account 6010 – Office and Administrative	<u>300,000.00</u>
Total	\$500,000.00

TO:

Account 1090 – Overtime General	\$500,000.00
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2. Authorize the Department of Recreation and Parks' (RAP) General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary, consistent with the intent of this Report.

SUMMARY

RAP anticipates additional appropriations needed in Overtime General - Account 1090 (\$500,000) due to the urgent need of overtime labor related to RAP's response to COVID-19. The following transfer is being recommended to meet current operational needs due to RAP's response to COVID-19.

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RAP requests additional appropriations in Overtime General (\$500,000) due to costs related to RAP's response to COVID-19. RAP continues to incur labor expenses associated with the activation of RAP's Department Operation Center (DOC) and the maintenance of outdoor park space and restrooms that have public access. Additionally, RAP began the Safer at Parks – Alternative Learning Centers and After School Program in late August 2020 to offer a safe, structured environment for children at fifty recreation centers mostly located in communities with the highest need.

The requested transfers between appropriation accounts are needed to meet RAP's operational needs for this Fiscal Year due to RAP's response to COVID-19. The funding is made available from the projected savings in other expense accounts as a result of RAP's suspension of normal operations.

FISCAL IMPACT

The transfer between accounts within Fund 302 is for budgetary adjustments that have a net zero impact on RAP's General Fund.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 6: Build Financial Strength & Innovative Partnerships

Outcome No. 1: RAP's operating budget meets the needs of the park system for all Angelenos

This Report was prepared by Charles Wilkie, Senior Management Analyst I, Finance Division.

ATTACHMENT:

1) Resolution

RESOLUTION NO. _____

WHEREAS, The Department of Recreation and Parks (RAP) anticipates additional appropriations needed in its Overtime General account in the amount of \$500,000 due to COVID-19 related operations; and

WHEREAS, RAP continues to incur labor expenses associated with the activation of RAP's Department Operation Center (DOC) and the maintenance of outdoor park space and restrooms that have public access; RAP began the Safer at Parks – Alternative Learning Centers and After School Program in late August 2020 to offer a safe, structured environment for children at fifty recreation centers mostly located in communities with the highest need; and

WHEREAS, the additional appropriation is made available from the projected savings in other expense accounts as a result of RAP's suspension of normal operations.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Park Commissioners (Board), subject to approval by the Mayor, authorizes the transfer of appropriations within Recreation and Parks Fund 302 as follows:

FROM:

Account 4590 – Camp Food	\$ 200,000.00
Account 6010 – Office and Administrative	<u>300,000.00</u>
TOTAL	\$500,000.00

TO:

Account 1090 – Overtime General	\$ 500,000.00
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BE IT FURTHER RESOLVED, that the Board authorizes RAP's General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary to those transactions referenced herein to carry out the intent of the transfer authorized under this Resolution.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its Regular Meeting held on February 18, 2021 (Board Report No. _____).

HAROLD ARRIVILLAGA, BOARD SECRETARY

RESOLUTION NO. _____