

# APPROVED

JAN 21 2021

BOARD OF RECREATION  
AND PARK COMMISSIONERS

**BOARD REPORT**

NO. 21-009

DATE January 21, 2021

C.D. 7

**BOARD OF RECREATION AND PARK COMMISSIONERS**

SUBJECT: HOWARD FINN PARK – LIGHTING INSTALLATION (PRJ21472) PROJECT – COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(12) [OUTDOOR LIGHTING FOR SECURITY AND OPERATIONS] OF CITY CEQA GUIDELINES AND ARTICLE 19, SECTION 15301 OF CALIFORNIA CEQA GUIDELINES

AP Diaz	_____	M. Rudnick	_____
H. Fujita	_____	<i>fu</i> C. Santo Domingo	<i>DF</i> _____
V. Israel	_____	N. Williams	_____

  
\_\_\_\_\_  
General Manager

Approved   X                        Disapproved \_\_\_\_\_                      Withdrawn \_\_\_\_\_

RECOMMENDATIONS

1. Approve the scope of work for the Howard Finn Park – Lighting Installation (PRJ21472) Project (Project), as described in the Summary of this Report;
  
2. Authorize Department of Recreation and Parks (RAP) staff to commit from the following fund and work order numbers, a maximum of One Hundred Thousand Dollars (\$100,000.00) in Park Fees, for proposed Project;

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89716H	QM046685
Park Fees	302/89/89718H	QP000221
Park Fees	302/89/89718H	QP000637
Park Fees	302/89/89718H	QP000557
Park Fees	302/89/89718H	QP000292
Park Fees	302/89/89718H	QP000496
Park Fees	302/89/89718H	QP000772
Park Fees	302/89/89718H	QP001614
Park Fees	302/89/89718H	QP001333
Park Fees	302/89/89718H	QP001436
Park Fees	302/89/89718H	QP001049
Park Fees	302/89/89718H	QP001328
Park Fees	302/89/89718H	QP001789

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<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89718H	QP001788
Park Fees	302/89/89718H	QP001676

3. Determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(12) [Outdoor lighting for security and operations] of City CEQA Guidelines and Article 19, Section 15301 of California CEQA Guidelines and direct RAP Staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk;
4. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,
5. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Howard Finn Park is located at 7747 West Foothill Boulevard in the Sunland-Tujunga community of the City. This 3.66-acre facility provides a children's play area, picnic tables, and volleyball courts for the use of the surrounding community. Approximately 5,297 City residents live within a one-half mile walking distance of Howard Finn Park. Due to the facilities, features, and services it provides, Howard Finn Park meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

The scope of work for the proposed Project is the installation of Light Emitting Diode (LED) light fixtures at Howard Finn Park.

The Office of Council District 7 is in support of this Project.

PROJECT FUNDING

Upon approval of this Report, One Hundred Thousand Dollars (\$100,000.00) in Park Fees can be committed to the Proposed project.

These Park Fees were collected within two (2) miles of Howard Finn, which is the standard distance for the allocation of Park Fees for neighborhood recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

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FUNDING SOURCE MATRIX

<b>Source</b>	<b>Fund/Dept/Acct</b>	<b>Amount</b>	<b>Percentage</b>
Park Fees	302/89/89716H	\$8,769.37	9%
Park Fees	302/89/89718H	\$91,230.63	91%
<b>Total</b>		\$100,000.00	100%

PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified and construction of the proposed Project is anticipated to begin in Summer 2021.

TREES AND SHADE

This proposed Project will have no impact on the existing trees and shade at Howard Finn.

ENVIRONMENTAL IMPACT

The proposed Project consists of installation of outdoor lighting for security and operations. As such, RAP staff recommends that the Board of Recreation and Park Commissioners (Board) determines that it is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(12) of City CEQA Guidelines and Article 19, Section 15301 of California CEQA Guidelines. RAP Staff will file an NOE with the Los Angeles County Clerk upon the Board's approval.

FISCAL IMPACT

The approval of this allocation of Park Fees will have no fiscal impact on RAP's General Fund.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

**Goal No. 1:** Provide Safe and Accessible Parks

**Outcome No. 2:** All parks are safe and welcoming

**Result:** The installation of LED lighting will enhance safety and the park user's experience.

This Report was prepared by Ligaya Khennavong, Management Assistant, Planning, Maintenance and Construction Branch.