

APPROVED

JUN 17 2021

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 21-117

DATE June 17, 2021

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VALLEY PLAZA PARK – ELECTRIC UPGRADES (PRJ21484) PROJECT – COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(2) [MINOR ALTERATION OF EXISTING SYSTEMS FOR ELECTRICAL POWER SERVING EXISTING FACILITIES], CLASS 2(3) [REPLACEMENT OF EXISTING UTILITY SYSTEMS INVOLVING NEGLIGIBLE OR NO EXPANSION OF CAPACITY] AND CLASS 4(12) [MINOR TRENCHING AND BACKFILLING WHERE THE SURFACE IS RESTORED] OF CITY CEQA GUIDELINES AND ARTICLE 19, SECTIONS 15301(b), 15302(c) AND 15304(f) OF CALIFORNIA CEQA GUIDELINES

AP Diaz	_____	M. Rudnick	_____
H. Fujita	_____	*C. Santo Domingo	_____ <i>DF</i>
J. Kim	_____	N. Williams	_____

M. Shue

 General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the scope of work for the Valley Plaza Park – Electrical Upgrades (PRJ21484) Project (Project), as described in the Summary of this Report;
2. Authorize Department of Recreation and Parks (RAP) staff to commit from the following fund and work order number, a maximum of One Hundred Ten Thousand Dollars (\$110,000.00) in Park Fees, for the proposed Project:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89718H	QZ150393

3. Approve the proposed Project to be bid and constructed through RAP’s list of pre-qualified on-call contractors;
4. Approve the authorization of change orders as authorized under Board Report No. 06-136, for the construction contracts for this proposed Project in the budget contingency amounts for such contracts as stated in this Report;

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5. Determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(2) [Minor alteration of existing systems for electrical power serving existing facilities], Class 2(3) [Replacement of existing utility systems involving negligible or no expansion of capacity] and Class 4(12) [Minor trenching and backfilling where the surface is restored] of City CEQA Guidelines and Article 19, Sections 15301(b), 15302(c) and 15304(f) of California CEQA Guidelines and direct RAP staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk;
6. Authorize RAP's Chief Accounting Employee or designee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,
7. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Valley Plaza Park is located at 12240 West Archwood Street in the North Hollywood community of the City. This 77.64-acre park provides multipurpose fields, basketball and tennis courts, children's play areas, a recreation center, and a swimming pool for the use of the local community. Approximately 18,914 residents live within a half-mile walking distance of Valley Plaza Park. Due to the facilities, features, programs, and services it provides, Valley Plaza Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

The proposed Project scope includes the following:

- Obtain the necessary electrical permits
- The coordination of inspections for the Project site
- The demolition of the existing distribution panel and concrete pad
- The installation of new electrical conduit and wiring
- The installation of new distribution panel on an 8" thick concrete pad
- The relocation of existing electrical contactors and mounting them in the new contactor cabinet
- Provide and install a new circuit breaker in the existing recreation center service equipment

Upon the approval of this Report, RAP staff will provide appropriate notification at Valley Plaza Park of the upcoming Project so the community is aware of the proposed improvements. A map of the project location is attached to this Report as Attachment 1.

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PROJECT FUNDING

Upon approval of this Report, One Hundred Ten Thousand Dollars (\$110,000.00) in Park Fees can be committed to the proposed Project.

The anticipated pre-qualified on-call contracts will be for As Needed Electrical, Construction, Retrofit, Maintenance, and/or Repairs. The budget contingency for the As Needed Electrical, Construction, Retrofit, Maintenance, and/or Repairs contracts will be Eighteen Thousand, Four Hundred Dollars (\$18,400.00).

These Park Fees were collected within five (5) miles of Valley Plaza Park, which is the standard distance for the commitment of the Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Park Fees	302/89/89718H	\$110,000.00	100%
Total		\$110,000.00	100%

PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified for the proposed Project and construction is anticipated to begin in Spring 2021.

TREES AND SHADE

This proposed Project will have no impact on the existing trees and shade at Valley Plaza Park.

ENVIRONMENTAL IMPACT

The proposed Project consists of minor alteration of existing systems for electrical power serving existing facilities; replacement of existing utility systems involving negligible or no expansion of capacity and minor trenching and backfilling where the surface is restored. As such, staff recommends that the Board of Recreation and Park Commissioners (Board) determines that it is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(2), Class 2(3) and Class 4(12), of City CEQA Guidelines as well as to Article 19, Sections 15301(b), 15302(c) and 15304(f) of California CEQA Guidelines. RAP Staff will file a Notice of Exemption with the Los Angeles County Clerk upon Board's approval.

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FISCAL IMPACT

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than the RAP's General Fund. RAP's Maintenance Division will request Three Thousand Dollars (\$3,000.00) a year in labor and Seven Hundred Fifty Dollars (\$750.00) a year in materials from RAP's General Fund for the maintenance of the upgraded electrical equipment.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 1: Provide Safe and Accessible Parks

Outcome No. 2: All parks are safe and welcoming

Result: The upgrade to existing ballfield electrical system will increase safety and enhance the park users' experience.

This Report was prepared by Ligaya Khennavong, Management Assistant, Planning, Maintenance and Construction Branch.

LIST OF ATTACHMENTS

- 1) Project Renderings

THE CITY OF LOS ANGELES OR ITS OFFICERS OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF ELECTRONIC COPIES OF THIS PLAN SHEET.

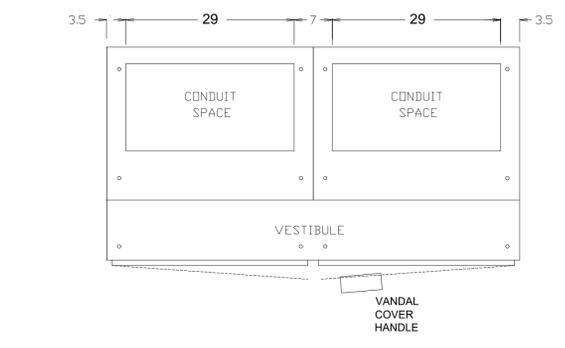
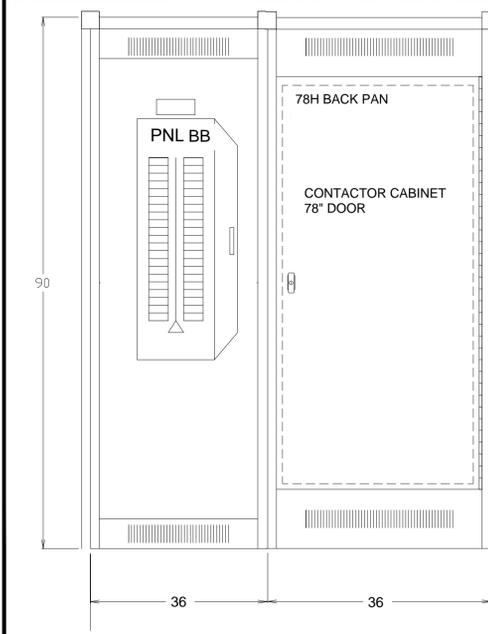


Google Earth
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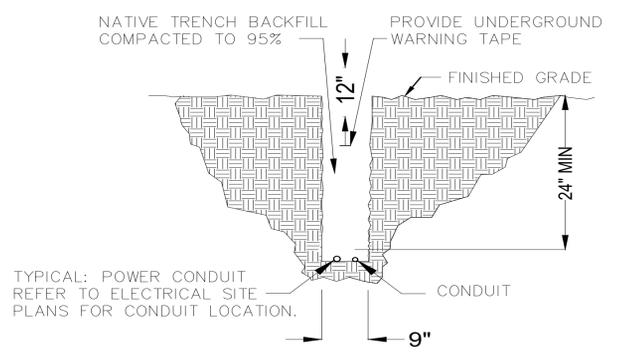
ATTACHMENT 1



THE CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
GENERAL MANAGER: MICHAEL SHULL
SUPERINTENDENT: CATIE SANTO DOMINGO
PROJECT DESIGNER: _____ UC NO: _____
PROJECT ENGINEER: _____ UC NO: _____
AS-BUILT DRAWN BY: _____ DATE: _____



PANEL VOLTAGE		BUS RATING		TYPE		LOCATION		N3R	
240/120V, 3Ø, 4W DELTA		400 AMP MAIN CIRC. BKR. 400 AMP		400 AMP		BASEBALL FIELD			
LCL/LM WATTAGE	LCL/LM WATTAGE	LOAD DESCRIPTION	WATTAGE	OUTLETS	CIRCUIT BREAKER	CIRCUIT BREAKER	OUTLETS	WATTAGE	LOAD DESCRIPTION
Ø A	Ø B	Ø C	Ø A	Ø B	Ø C	Ø A	Ø B	Ø C	
0	1								
0	3								
0	5								
0	7								
0	9	HOME PLATE							
0	11								
0	13								TENNIS COURT
0	15								
0	17								PLAYGROUND
0	19	GFI							
0	21	SPACE							
0	23	PLAYGROUND							
0	25								
0	27	WALKWAY							
0	29	IRRIGATION							
0	31								
0	33								
0	35								
900	X	37	PANEL "Y"	3600					
0	39	OLD GYM							
900	X	41		150	3				
1800	X		SUBTOTAL	3600	0	3600			
TOTAL CONNECTED LOAD				7200 WATTS					
25% LCL/LM ADDER				1800 WATTS					
TOTAL CALCULATED LOAD (CONNECTED LOAD + LCL/LM)				9000 WATTS/1000		9 KW @ 240 Volts=		22 AMPERES	



PROJECT NAME: _____
ADDRESS: _____

REVISIONS:	DATE:
△	
△	
△	
△	
△	

PLAN NAME: _____

DRAWN BY: _____ APPROVED BY: _____

SCALE: _____ ISSUE DATE: _____

W.O. NO. _____ FILE NO. _____

DRAWING NO. **E3.0**
SHEET OF SHEETS