

APPROVED

MAR 04 2021

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 21-031

DATE March 04, 2021

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: COMMUNICATION SERVICES - TRANSFER OF APPROPRIATIONS BETWEEN FUNDS IN THE DEPARTMENT OF RECREATION AND PARKS AND THE INFORMATION TECHNOLOGY AGENCY

AP Diaz	_____	M. Rudnick	_____
H. Fujita	_____	C. Santo Domingo	_____
V. Israel	_____	*N. Williams	<u>NDW</u>



General Manager

Approved x

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the transfer of appropriations in the amount of Seventy-Five Thousand Dollars (\$75,000.00) from the Department of Recreation and Parks (RAP) to the Information Technology Agency (ITA) for the communication services it provides to RAP in Fiscal Year 2020-21;
2. Authorize the following transfer of appropriations from RAP to ITA, subject to the approval of the Mayor and City Council:

From:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
302	88	003040	Contractual Services	\$75,000.00

To:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
100	32	009350	Communication Services	\$75,000.00

3. Authorize RAP's Chief Accounting Employee to transfer cash and reimburse ITA's General Fund on an as-needed basis upon receipt of proper documentation and approval from RAP's IT Division; and

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4. Authorize RAP's General Manager, Chief Accounting Employee, or designee to make technical corrections as necessary, consistent with the intent of this Report.

SUMMARY

RAP staff recommends the transfer of appropriations in the amount of Seventy-five Thousand Dollars (\$75,000.00) from RAP to ITA for communication services ITA provides to RAP in Fiscal Year 2020-21. This transfer of appropriations would allow ITA to provide various communication services to RAP as the need arises and without delay. Services include but are not limited to:

- City Network Interconnection
- Internet Service
- Network Port Activation
- Intrusion Alarm System
- Security Camera System
- Public Address Systems
- Programming Costs for the Radios (Handheld/Vehicle)
- Other Communication Services (VoIP Phones, Prepaid Phone with Data Services)

RAP will reimburse ITA for the communication services provided in cash and up to the appropriated amount (\$75,000.00), when proper documentation is received.

FISCAL IMPACT

The appropriation and transfer of funds authorized under this Report will result in a transfer of \$75,000.00 from RAP's General Fund to ITA.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 3: Create and Maintain World Class Parks and Facilities.

Outcome No. 4. Improved park system planning and management using technology solutions.

This Report was prepared by Charles Wilkie, Senior Management Analyst I, Finance Division.

ATTACHMENT:

- 1) Resolution

RESOLUTION NO. _____

WHEREAS, the City of Los Angeles Information Technology Agency (ITA) provides various communication services to the Department of Recreation and Parks (RAP); and

WHEREAS, RAP is required to pay ITA for these various communication services provided to RAP by ITA; and

WHEREAS, a transfer of appropriations from RAP to ITA would allow ITA to provide these communication services to RAP as the need arises and without delay; and

WHEREAS, RAP staff recommends that RAP's Chief Accounting Employee be authorized to transfer cash and reimburse the ITA's General Fund on an as-needed basis upon receipt of proper documentation and approval from RAP's System group as detailed in the Board of Recreation and Park Commissioners Report adopting this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Park Commissioners (Board), subject to approval by the Mayor and City Council, authorizes the following transfer of funds:

From:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
302	88	003040	Contractual Services	\$75,000.00

To:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
100	32	009350	Communication Services	\$75,000.00

BE IT FURTHER RESOLVED, that the Board authorizes RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of the transfer authorized under this Resolution.

I HEREBY CERTIFY that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its meeting held on March 4, 2021 (Board Report No. _____).

HAROLD ARRIVILLAGA, BOARD SECRETARY

RESOLUTION NO. _____