

APPROVED

MAR 18 2021

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 21-053

DATE March 18, 2021

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WHITNALL DOG PARK – DOG PARK REFURBISHMENT (PRJ21359) (PRJ21485) PROJECT — ALLOCATION OF QUIMBY FEES - COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1) [EXTERIOR ALTERATIONS INVOLVING MINOR CONSTRUCTION WHERE THERE BE NEGLIGIBLE OR NO EXPANSION OF USE]; CLASS 1(3) [MINOR ALTERATION OF EXISTING PEDESTRIAN ACCESS TRAILS], CLASS 4(3) [NEW GARDENING, TREE PLANTING, AND LANDSCAPING], CLASS 4(12) [MINOR TRENCHING AND BACKFILLING WHERE THE SURFACE IS RESTORED] AND CLASS 11(6) [CONSTRUCTION AND PLACEMENT OF MINOR STRUCTURES ACCESSORY TO EXISTING INSTITUTIONAL FACILITIES] OF CITY CEQA GUIDELINES AND ARTICLE 19, SECTIONS 15301(a), 15301(c), 15304(b), 15304(f) AND 15311 OF CALIFORNIA CEQA GUIDELINES

AP Diaz	_____	M. Rudnick	_____
H. Fujita	_____	<i>for</i> C. Santo Domingo	<u>DF</u>
V. Israel	_____	N. Williams	_____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the scope of work of the Whitnall Dog Park - Dog Park Refurbishment (PRJ21359) (PRJ21485) Project (Project), as described in the Summary of this Report;
2. Approve the Project to be bid and constructed through the Department of Recreation and Parks (RAP) list of pre-qualified on-call contractors
3. Approve the authorization of change orders as authorized under Board Report No. 06-136, for the construction contracts for this Project in the budget contingency amounts for such contracts as stated in this Report;

BOARD REPORT

PG. 2 NO. 21-053

4. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee or designee to establish new Quimby Fee Account No. 89460K-P4 with Whitnall Dog Park as the Account Name;
5. Authorize RAP's Chief Accounting Employee to transfer Seven-Hundred Five-Thousand, Seven Dollars and Forty-Eight Cents (\$705,007.48) in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Whitnall Dog Park Account No. 89460K-P4;
6. Approve the allocation of Seven-Hundred Five-Thousand Seven Dollars and Forty-Eight Cents (\$705,007.48) in Quimby Fees from the Whitnall Dog Park Account No. 89460K-P4 to the proposed Project;
7. Authorize RAP staff to commit from the following fund and work orders, a maximum of Fifty Nine Thousand, Nine Hundred Ninety-Two Dollars and Fifty-Two Cents (\$59,992.52) in Park Fees to the proposed Project:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89716H	QM160001
Park Fees	302/89/89716H	QT070790

8. Determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) [Exterior alterations involving minor construction where there be negligible or no expansion of use]; Class 1(3) [Minor alteration of existing pedestrian access trails], Class 4(3) [New gardening, tree planting, and landscaping], Class 4(12) [Minor trenching and backfilling where the surface is restored] and Class 11(6) [Construction and placement of minor structures accessory to existing institutional facilities] of City CEQA Guidelines and Article 19, Sections 15301(a), 15301(c), 15304(b), 15304(f) and 15311 of California CEQA Guidelines and direct RAP Staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk;
9. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,
10. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

BOARD REPORT

PG. 3 NO. 21-053

SUMMARY

Whitnall Dog Park is located at 5801 ½ Whitnall Highway in the North Hollywood community of the City. This 1.65-acre park provides a dog park, picnic tables and benches for the use of the local community. Approximately 7,532 residents live within a half-mile walking distance of Whitnall Dog Park. Due to the facilities, features, programs, and services it provides, Whitnall Dog Park meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

The proposed scope of work for the proposed Project includes the following:

- Concrete paving, ramps and steps with hand railings.
- All weather turf.
- Shade canopies and benches.
- Decomposed granite paving with plastic header.
- Drinking fountains.
- Dog agility equipment and hydration stations.
- Plant material (in ground and in pots).
- Irrigation equipment.

The proposed Project will be constructed utilizing RAP's pre-qualified on call contractors and/or vendors currently under contract with RAP.

PROJECT FUNDING

Upon approval of this Report, Seven-Hundred Five-Thousand, Seven Dollars and Forty-Eight Cents (\$705,007.48) in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Whitnall Dog Park Account No. 89460K-WD and allocated to the proposed Project.

Upon approval of this Report, Fifty-Nine Thousand, Nine Hundred Ninety-Two Dollars and Fifty-Two Cents (\$59,992.52) in Park Fees can be committed to the proposed Project.

The total amount of funding available for the proposed Project is Seven Hundred Sixty-Five Thousand Dollars (\$765,000.00)

These Quimby and Park Fees were collected within two (2) miles of Whitnall Dog Park, which is the standard distance for the allocation of Quimby and Park Fees for neighborhood recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

BOARD REPORT

PG. 4 NO. 21-053

The anticipated pre-qualified on-call contracts will be for Park Facility Construction. The budget contingency for the Park Facility Construction contracts will be Seventy Seven Thousand Dollars (\$77,000).

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Quimby Fees	302/89/89460K-P4	\$705,007.48	93%
Park Fees	302/89/89716H	\$59,992.52	7%
Total		\$765,000.00	100%

PROJECT CONSTRUCTION

RAP staff has determined that sufficient funding has been identified and construction for the Project is anticipated to begin in Spring 2021.

TREES AND SHADE

As part of the proposed Project, ten (10) new trees will be planted throughout the park and a new shade structure will be installed on the west side of the park. No trees are proposed to be removed as a part of the Project.

ENVIRONMENTAL IMPACT

The proposed Project consists of exterior alterations involving minor construction where there be negligible or no expansion of use; minor alteration of existing pedestrian access trails; new gardening, tree planting, and landscaping; minor trenching and backfilling where the surface is restored; and construction and placement of minor structures accessory to existing institutional facilities. As such, staff recommends that the Board determine that it is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1), Class 1(3), Class 4(3), Class 4(12) and Class 11(6) of City CEQA Guidelines as well as to Article 19, Section 15301(a), 15301(c), 15304(b), 15304(f) and 15311 of California CEQA Guidelines. Staff will file a NOE with the Los Angeles County Clerk upon the Board's approval.

FISCAL IMPACT

The approval of this allocation of Quimby and Park Fees will have no fiscal impact on RAP's General Fund.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby and Park Fees or funding sources other

BOARD REPORT

PG. 5 NO. 21-053

than the RAP's General fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 1: Provide Safe and Accessible Parks

Outcome No. 2: All parks are safe and welcoming

Result: The refurbishment of the dog park will enhance the park users' experience.

This report was prepared by Ajmal Noorzayee, Management Assistant, Planning, Maintenance and Construction Branch.