

APPROVED
NOV 18 2021
BOARD OF RECREATION
AND PARK COMMISSIONERS

BOARD REPORT

NO. 21-196

DATE November 18, 2021

C.D. 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DELANO RECREATION CENTER – METHANE GAS MONITORING SYSTEM UPGRADES (PRJ21529) (PRJ21530) PROJECT – ALLOCATION OF QUIMBY FEES – COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 3(4) [INSTALLATION OF NEW EQUIPMENT INVOLVING NEGLIGIBLE OR NO EXPANSION OF USE REQUIRED FOR SAFETY, HEALTH, AND ENVIRONMENTAL CONTROL] OF CITY CEQA GUIDELINES AND ARTICLE 19, SECTION 15303 OF CALIFORNIA CEQA GUIDELINES

AP Diaz	_____	M. Rudnick	_____
H. Fujita	_____	*C. Santo Domingo	<u>DF</u>
J. Kim	_____	N. Williams	_____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the scope of work for the Delano Recreation Center– Methane Gas Monitoring System Upgrades (PRJ21529) (PRJ21530) Project (Project), as described in the Summary of this Report;
2. Authorize Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer Seventy-Two Thousand, One Hundred Eight Dollars and Eighty-Nine Cents (\$72,108.89) in Quimby Fees from the Quimby Fee Account No. 89460K-00 to the Delano Recreation Center Account No. 89460K-DB;
3. Approve the allocation of Seventy-Two Thousand, One Hundred Eight Dollars and Eighty-Nine Cents (\$72,108.89) in Quimby Fees from the Delano Recreation Center Account No. 89460K-DB to the proposed Project;
4. Authorize RAP staff to commit from the following fund and work order numbers, a maximum of One-Hundred Twelve Thousand, Eight-Hundred Ninety-One Dollars and Eleven Cents (\$112,891.11) in Park Fees, for the proposed Project:

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<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89718H	QP000295
Park Fees	302/89/89718H	QP000587
Park Fees	302/89/89718H	QP000708
Park Fees	302/89/89718H	QP000868
Park Fees	302/89/89716H	QM073011
Park Fees	302/89/89718H	QP001461

5. Approve the proposed Project to be bid and constructed through the RAP's list of pre-qualified on-call contractors;
6. Approve the authorization of change orders as authorized under Report No. 06-136, for the construction contracts for this proposed Project in the budget contingency amounts for such contracts as stated in this Report;
7. Determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 3(4) [Installation of new equipment involving negligible or no expansion of use required for safety, health, and environmental control] of City CEQA Guidelines and Article 19, Section 15303 of California CEQA Guidelines and direct RAP staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk;
8. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing a NOE; and,
9. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Delano Recreation Center is located at 15100 West Erwin Street in the Van Nuys area of the City. This 4.45-acre facility provides a recreation center, auditorium, stage, synthetic soccer field, ball diamond, kitchen, children's play area, picnic tables for the surrounding communities. Approximately 6,307 City residents live within a one-half mile walking distance of Delano Recreation Center. Due to the facilities, features, programs, and services it provides, Delano Recreation Center meets the standard for a Community park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

The scope of the proposed Project includes the following:

- Removal of existing methane gas monitoring system.
- Installation of a new methane gas monitoring system.

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PROJECT FUNDING

Upon approval of this Report, Seventy-Two Thousand, One Hundred Eight Dollars and Eighty-Nine Cents (\$72,108.89) in Quimby Fees can be transferred from Quimby Fee Account No. 89460K-00 to Delano Recreation Center Account No. 89460K-DB and allocated to the proposed Project.

Upon approval of this Report, One-Hundred Twelve Thousand, Eight-Hundred Ninety-One Dollars and Eleven Cents (\$112,891.11) in Park Fees can be committed to the proposed Project.

The total amount of funding available for the proposed Project is One Hundred Eighty-Five Thousand Dollars (\$185,000.00).

The anticipated pre-qualified on-call contracts will be for Park Facility Construction. The budget contingency for the Park Facility Construction Contract will be Fifteen Thousand Dollars (\$15,000.00).

These Quimby and Park Fees were collected within five (5) miles of Delano Recreation Center, which is the standard distance for the commitment of the Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code (LAMC) Section 12.33 E.3.

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Quimby Fees	302/89/89460K-DB	\$72,108.89	39%
Park Fees	302/89/89718H	\$76,156.93	41%
Park Fees	302/89/89716H	\$36,734.18	20%
Total		\$185,000.00	100%

PROJECT CONSTRUCTION

RAP staff has determined that sufficient funding has been identified and construction for the proposed Project is anticipated to begin in Winter 2021.

TREES AND SHADE

This proposed Project will have no impact on the existing trees and shade at Delano Recreation Center.

ENVIRONMENTAL IMPACT

The proposed Project consists of installation of new equipment involving negligible or no expansion of use required for safety, health, and environmental control.

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This site is within a methane zone, and the installation of the proposed equipment has the goal to protect the users of the facility from methane infiltration. As far as other environmental resources of concern, the project is not in a coastal area or in an Historic Preservation Overlay Zone (HPOZ), nor it impacts on a recognized environmental resource of hazardous or critical concern, so there is no reasonable possibility that the project will have a significant effect due to its location or unusual circumstances. No other known projects would involve cumulatively significant impacts, and no future projects would result from the proposed project. As of October 8, 2021, the State Department of Toxic Substances Control (DTSC) (Envirostor at www.envirostor.dtsc.ca.gov) has not listed the Project site or any contaminated sites near the Project area (within 500 feet). According to the Caltrans Scenic Highway Map there is no scenic highway located within the vicinity of the project or within the project site. Furthermore, the project is not located in proximity of a known historical resources and will not cause a substantial adverse change in the significance of a historical resource.

As such, staff recommends that the Board determine that it is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 3(4) of City CEQA Guidelines and Article 19, Section 15303 of California CEQA Guidelines. Staff will file a NOE with the Los Angeles County Clerk upon Board's approval

FISCAL IMPACT

The approval of this commitment of Quimby Fees and Park Fees will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby and Park Fees or funding sources other than the RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 1: Provide Safe and Accessible Parks

Outcome No. 2: All parks are safe and welcoming

Result: The upgrades to the methane gas monitoring system will increase safety and enhance the park users' experience.

This report was prepared by Ajmal Noorzayee, Management Assistant, Planning, Maintenance and Construction Branch.