

APPROVED

Aug 04 2022

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 22-199

DATE August 04, 2022

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT OF RECREATION AND PARKS

AP Diaz _____
H. Fujita _____
B. Jackson _____

M. Rudnick _____
C. Santo Domingo _____
* N. Williams NDW



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the appropriation of Seven Million Dollars (\$7,000,000.00), from Recreation and Parks Fund 302, Department 88 as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB) \$7,000,000.00

TO:

Fund 302/89/89712H – Computer System Development	\$3,000,000.00
Fund 205/88/88900H – Project Cash Flow	<u>4,000,000.00</u>
Total	<u>\$7,000,000.00</u>

2. Authorize the Department of Recreation and Parks' (RAP) General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary, consistent with the intent of this Report.

SUMMARY

Budgeted funds appropriated to RAP that are uncommitted or unencumbered at the end of the Fiscal Year (FY) revert to RAP's UUFB. UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, closing of inactive accounts, etc.

UUFB funds are generally used to meet urgent and/or unforeseen funding needs, or are re-

BOARD REPORT

PG. 2

NO. 22-199

appropriated in the current FY for uses that were authorized in a prior year. The Board of Recreation and Park Commissioners (Board) authorizes appropriations from the UUFB for a variety of purposes in accordance with Charter Section 343(b). The following transfer is being recommended to meet current operational needs in FY 2022-23.

Computer System Development - \$3,000,000.00

Funding for the Computer System Development Fund is necessary to continue to provide the current level of computing services for RAP. The push for digital transformation to provide services online has increased significantly for expenses for cloud computing resources on Amazon Web Services, Communication Service Requests (CSR) for upgrading data communication capacities at recreation centers, and WiFi deployment to close the digital divide across the City. At the same time, remote work technologies require video conferencing licenses, e-signature capabilities, and Virtual Private Network (VPN) connections. The additional funding will support continued improvement of current computing services such as our flagship LAPARKS.ORG and other important websites like SwimLA, Women's Coach LA, Adaptive Sports, among others.

The additional Computer System Development funding is needed for RecTrac Online Registration System licenses, Plug'N Play Payment Card transaction fees, Amazon Cloud Services, Geographic Information System license, Quest Data Backup licenses, CSR Data Communications upgrades, American with Disabilities Act (ADA) compliance; desktop and laptop computers upgrade and maintenance, Microsoft Windows server upgrade and maintenance, data storage devices upgrade and maintenance, WiFi for computer labs, part-time staff; the Cost Accounting Tracking System (CATS) replacement project, GIS maintenance, and various software professional services contracts.

Project Cash Flow - \$4,000,000.00

RAP receives many grants from Federal, State, County, and other governmental agencies to provide much needed funding for both capital improvements and the provision of services. These grants include, but are not limited to, capital improvement grants such as Measure A, and Proposition 68. RAP also receives program grants for summer lunch, Community Development Block Grant (CDBG), etc. As with most capital or program grants, these grants do not provide upfront funding prior to the completion of projects or provision of services, as they are awarded on a reimbursement basis, requiring partial or full completion of capital improvements or provision of services to be completed prior to receiving any cash from the funding agency.

RAP has continued to receive capital grants (such as Measure A, Proposition 68) as well as program grants, and is required to increase RAP's cash flow account to support these activities. This additional appropriation would bring RAP's Project Cash Flow account balance to approximately Six Million Five Hundred Thousand Dollars (\$6,500,000). Additionally, increasing the cash flow account balance is in line with appropriate accounting practices.

BOARD REPORT

PG. 3

NO. 22-199

FISCAL IMPACT

The appropriation of \$7,000,000 is needed in FY 2022-23 to support RAP's operations.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 6: Build Financial Strength & Innovative Partnerships

Outcome No. 1: RAP's operating budget meets the needs of the park system for all Angelenos

This Report was prepared by Charles Wilkie, Senior Management Analyst I, Finance Division.

ATTACHMENT:

1) Resolution

RESOLUTION NO. _____

WHEREAS, the Department of Recreation and Parks (RAP) anticipates additional appropriations needed in its Computer Systems Development account in the amount of \$3,000,000 due to various licenses, fess and needed computer upgrades; and

WHERAS, RAP anticipates additional appropriations needed in its Project Cash Flow account in the amount of \$4,000,000 as required to support RAP’s grant-funded projects and activities; and

WHEREAS, the requested appropriations from the Unreserved and Undesignated Fund Balance (UUFB) are needed to provide the funds for the Computer Systems Development and Project Cash Flow accounts to meet RAP’s operational needs;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Park Commissioners (Board), subject to approval by the Mayor, authorizes the appropriation from Fund 302, Department 88 to various accounts as follows:

FROM:	
Unreserved and Undesignated Fund Balance (UUFB)	\$7,000,000.00
TO:	
Fund 302/89/89712H – Computer System Development	\$3,000,000.00
Fund 205/88/88900H – Project Cash Flow	<u>4,000,000.00</u>
Total	\$7,000,000.00

BE IT FURTHER RESOLVED, that the Board authorizes RAP’s General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary to those transactions referenced herein to carry out the intent of the transfer.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its Regular Meeting held on August 4, 2022 (Board Report No. _____).

TAKISHA SARDIN, BOARD SECRETARY

RESOLUTION NO. _____