

**REGULAR MEETING MINUTES**

**BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**Thursday, June 16, 2022**

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the telephonic Regular Meeting at 9:30 a.m. Present were, President Sylvia Patsaouras, Vice President Alvarez, Commissioners Tafarai Bayne, and Joe Halper. Also present were Michael Shull, General Manager, Assistant City Attorney Mike Dundas, and Deputy City Attorney III Steven Hong.

The following Department staff members were also present:

Matthew Rudnick, Assistant General Manager, Special Operations Branch  
Jimmy Kim, Assistant General Manager, Recreation Services Branch  
Eleanor Chang, Departmental Chief Accountant IV, Finance Branch

**CALL TO ORDER**

Acknowledgement of Service – General Manager Michael A. Shull

**APPROVAL OF THE MINUTES**

President Patsaouras called for a motion to approve the minutes of the Regular Meeting of June 2, 2022. Commissioner Halper made such motion, and it was seconded by Commissioner Bayne. There being no objections, the motion was unanimously approved by a vote of 4-0.

**GENERAL PUBLIC COMMENTS**

Public comments on matters within the Board's jurisdiction were invited, 2 such requests were submitted.

**GENERAL MANAGER'S UPDATE**

Michael Shull, General Manager, thanked the RAP staff for a successful launch of our summer camps. He mentioned we have over 45,000 children enrolled. Mr. Shull mentioned some of the new camp programs slated for this season. Mr. Shull mentioned a tree planting at Barnsdall park scheduled for this morning, and the upcoming re-opening of Michelle and Barack Obama Sports Complex on June 28. Mike Shull mentioned a bond measure that has been in negotiation with City Council which will help with the infrastructure of our department.

**VERBAL REPORT AND FINDINGS TO CONTINUE TELECONFERENCING PURSUANT TO  
GOVERNMENT CODE SECTION 54953 (AB 361)**

President Sylvia Patsaouras reported that the board must consider a determination, in accordance with AB 361 Section 3(e)(3) that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and/or state or local officials have imposed or recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the members of this Board, and the ability of the members of all of this Board's advisory bodies, including, but not limited to, all park advisory boards, the Greek Theatre Advisory Committee, and the Golf Advisory Committee, as well as the public who might attend these meetings, to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing.

President Sylvia Patsaouras made motion for approval of such findings and Commissioner Bayne seconded the motion.

Public comment relevant to this item were invited, with no requests submitted. There being no objection to the motion, the motion was unanimously approved by a vote of 4-0.

### **BOARD REPORTS**

22-147 Reimbursement of Salaries and Related Expenses from The Municipal Recreation Program Fund, Special Accounts and Grant Fund Accounts for Fiscal Year 2022-2023

Eleanor Chang, Departmental Chief Accountant IV, Finance Administration Branch, presented Board Report No. 22-147

DISPOSITION: APPROVED

22-148 Resolutions for Fiscal Year 2022-2023 For Reimbursement and/or Advances for Petty Cash and Expenses, and Refunds

Eleanor Chang, Departmental Chief Accountant IV, Finance Administration Branch, presented Board Report No. 22-148.

DISPOSITION: APPROVED

22-149 Signature Authority as Acting General Manager and Acting Chief Accounting Employee

Eleanor Chang, Departmental Chief Accountant IV, Finance Administration Branch, presented Board Report No. 22-149.

DISPOSITION: APPROVED

22-150 Transfer of Expenditures to Bogdanovich Trust Fund for Fiscal Year 2022-2023

Eleanor Chang, Departmental Chief Accountant IV, Finance Administration Branch, presented Board Report No. 22-150.

DISPOSITION: APPROVED

22-151 Benny H. Potter West Adams Avenues Memorial Park – Lighting and Security Cameras Installation (PRJ21632) (PRJ21631) Project – Allocation of Quimby Fees – Commitment of Park Fees – Categorical Exemption from The Provisions of The California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(12) [Outdoor Lighting and Fencing for Security and Operations] and Class 3(4) [Installation of New Equipment Required for Safety, and the Public Convenience, Involving Negligible or No Expansion of Use] of City CEQA Guidelines and Article 19, Sections 15301 and 15303 of California CEQA Guidelines

Ajmal Noorzayee, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 22-151.

DISPOSITION: APPROVED

22-152 Jesse Owens Mini Park – Outdoor Park Improvements (PRJ21567) Project – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(12) [Outdoor Lighting and Fencing for Security and Operations], Class 3(4) [Installation of New Equipment Required for Safety and the Public Convenience Involving Negligible or No Expansion of Use], Class 3(6) [New Construction of Accessory (Appurtenant) Structures Including Garages, Carports, Patios, Swimming Pools, Fences, Game Courts, Play Areas, and Retaining Walls], Class 4(3) [New Gardening, Tree Planting, or Landscaping], Class 4(12) [Minor Trenching and Backfilling where the Surface Is Restored], and Class 11(6) [Construction Or Placement of Minor Structures Accessory to (Appurtenant to) Existing Institutional Facilities] of City CEQA Guidelines and Article 19, Sections 15301, 15303, 15304(b), 15304(f), and 15311 of California State CEQA Guidelines

Darryl Ford, Superintendent, Planning, Maintenance and Construction Branch, presented Board Report No. 22-152.

DISPOSITION: APPROVED

22-153 Saint Andrews Recreation Center – Building and Outdoor Park Improvements (PRJ21556) Project – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(1) [Interior and Exterior Alterations Involving Remodeling or Minor Construction where there be Negligible or no Expansion of Use]; Class 1(3) [Minor Alteration of Existing Pedestrian Trails]; Class 1(12) [Outdoor Lighting For Security and Operations]; Class 2 [Replacement of Existing Structures where the New Structure will be Located on the Same Site as the Structure Replaced and have Substantially the Same Purpose and Capacity]; Class 4(3) [New Landscaping]; Class 4(12) [Minor Trenching and Backfilling where the Surface is Restored] and Class 11(3) [Construction and Placement of Accessory Structures] of City CEQA Guidelines and Article 19, Sections 15301, 15302, 15304(b), 15304(f) and 15311 of California CEQA Guidelines

Darryl Ford, Superintendent, Planning, Maintenance and Construction Branch, presented Board Report No. 22-153

.DISPOSITION: APPROVED

22-154 Echo Park – Outdoor Fitness Equipment Installation (PRJ21596) Project – Commitment of Park Fees – Statutory Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article II, Section 2(i) [Any Activity (Approval of Bids, Execution of Contracts, Allocation of Funds, Etc.) for Which the Underlying Project Has Previously Been Evaluated for Environmental Significance and Processed According to the Requirements of These Guidelines] of City CEQA Guidelines and Article 18, Section 15061(c) of California CEQA Guidelines

Ajmal Noorzayee, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 22-154.

DISPOSITION: APPROVED

22-155 Transfer of Appropriations Within Fund 302 in the Department of Recreation and Parks

Joshua Beltran, Management Analyst, Finance Administration Branch, presented Board Report No. 22-155.

DISPOSITION: APPROVED

22-156 LA84 Learn to Swim 2022 Grant Program – Retroactive Approval of Submission of Grant Application for Aquatics Programming; Approval of Grant Agreement; Acceptance of Grant Funds if Awarded

Jennifer Sapone, Sr. Management Analyst, Recreation Services Branch, presented Board Report No. 22-156.

.DISPOSITION: APPROVED

22-157 Jim Gilliam Child Care Center – California Department of Social Services 2022-2023 General Child Care and Development Program (CCTR) – Retroactive Approval of Submission of Continued Funding Application for Contract Renewal; Acceptance of Contract Terms and Conditions, General Terms and Conditions, and Program Requirements; Acceptance of Grant Funds, if Awarded

Jennifer Sapone, Sr. Management Analyst, Recreation Services Branch, presented Board Report No. 22-157.

DISPOSITION: APPROVED

22-158 Jim Gilliam Child Care Center and Ralph M. Parsons Preschool at Expo Center – California Department of Education 2022-2023 California State Preschool Program – Acceptance of Contract Terms and Conditions; Acceptance of Grant Funds, if Awarded

Jennifer Sapone, Sr. Management Analyst, Recreation Services Branch, presented Board Report No. 22-158.

DISPOSITION: APPROVED

22-159 50 Parks Initiative – Nevin Avenue Park – New Park Development (PRJ20833) Project – Allocation of Capital B Funds – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant Article 19, Section 15332 of California CEQA Guidelines

Ligaya Khennovang, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 22-159.

DISPOSITION: APPROVED

22-160 Valley Plaza Park – Memorandum of Understanding for License with the Los Angeles Department of Water And Power for the North Hollywood West Wellhead Treatment Project; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(14) [Issuance of any Lease, License or Permit to Use an Existing Structure or Facility] and Class 6(2) [Basic Data Collection and Field Testing of City Departments, Which do not Result in Serious or Major Disturbances to an Environmental Resource] of City CEQA Guidelines and Article 19, Sections 15301 and 15306 of California CEQA Guidelines

Bryan Miller, Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 22-160.

DISPOSITION: APPROVED

22-161 Reseda Park - Proposed LA Riverway San Fernando Valley Completion Project (Vanalden to Balboa) – Grant of Right for Construction, Operation, And Maintenance of Bikeway and Pedestrian Path – Consideration of Los Angeles Valley Bikeway & Greenway Project - Vanalden Avenue to Balboa Boulevard Final Mitigated Negative Declaration (State Clearinghouse No. 2021100118)

Bryan Miller, Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 22-161.

DISPOSITION: APPROVED

22-162 Elinor And Don Richardson Family Park – Playground Replacement (PRJ21391) Project – Categorical Exemption From the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 2 [Replacement of Existing Structures or Facilities where the New Structure will be Located on The Same Site as The Structure Replaced and Have Substantially The Same Purpose and Capacity], Class 4(3) [New Gardening, Tree Planting, or Landscaping], Class 4(12) [Minor Trenching and Backfilling where the Surface Is Restored] and Class 11(6) [Construction or Placement of Minor Structures Accessory to (Appurtenant To) Existing Commercial, Industrial and Institutional Facilities] of City CEQA Guidelines and Article 19, Sections 15302, 15304(b), 15304(f) And 15311 of California CEQA Guidelines

Darryl Ford, Superintendent, Planning, Maintenance and Construction Branch, presented Board Report No. 22-162.

DISPOSITION: APPROVED

22-163 Runyon Canyon Park – Early Closure on July 2, 3, and 4, 2022, for the Independence Day Holiday

Stefanie Smith, Superintendent, Special Operations Branch, presented Board Report No. 22-163.

DISPOSITION: APPROVED

22-164 Approval of Revised Bylaws for the Greek Theatre Advisory Committee

Nathan Tellers, Administrative Clerk, Special Operations Branch, presented Board Report No. 22-164.

DISPOSITION: APPROVED

22-165 Mar Vista Recreation Center - Donation and Installation of a Chain-Link Fence Batting Cage from the Windward School through the Los Angeles Parks Foundation; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 11(6) [Construction or Placement of Minor Structures Accessory to (Appurtenant To) Existing Commercial, Industrial or Institutional Facilities] of City CEQA Guidelines and Article 19, Section 15311 of California CEQA Guidelines

DISPOSITION: WITHDRAWN

22-166 Hollenbeck Recreation Center – Project Approval and Acceptance of Park Improvements as a Donation to the Department of Recreation and Parks Consisting of a Safety Guardrail and Cement Resurfacing for the Hollenbeck Recreation Center Patio; Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant To Article III, Section 1, Class 1(1) [Interior or Exterior Alterations Involving Remodeling or Minor Construction where there be Negligible or

No Expansion of Use] and Class 11(6) [Construction or Placement of Minor Structures Accessory to (Appurtenant To) Existing Commercial, Industrial or Institutional Facilities] of City CEQA Guidelines and Article 19, Sections 15301(a) and 15311 of California CEQA Guidelines

Adriana Bautista, Management Assistant, Special Operations Branch, presented Board Report No. 22-166.

DISPOSITION: APPROVED

22-167 As-Needed Vaccination Verification Services - Use of Los Angeles Police Department Contract C-128953 with GSG Protective Services CA Inc.

Mark Pine, Observatory Director, Special Operations Branch, presented Board Report No. 22-167.

DISPOSITION: APPROVED

22-168 Final Acceptance of Various Capital Improvement Projects – Reallocation and Transfer of Quimby and Zone Change Fees for Project Reconciliation

Meghan Luera, Sr. Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 22-168.

DISPOSITION: APPROVED

22-169 Stoner Recreation Center – Path of Travel Improvements (PRJ21362) Project – Reallocation Of Quimby Fees – Statutory Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant To Article II, Section 2(i), [Any Activity (Approval of Bids, Execution of Contracts, Allocation of Funds, Etc.) for which the Underlying Project Has Previously Been Evaluated for Environmental Significance and Processed According to the Requirements of These Guidelines] of City CEQA Guidelines and Article 18, Section 15061(c) of California State CEQA Guidelines; Outdoor Park Improvements (PRJ21390) (PRJ21361) Project – Final Acceptance

Ligaya Khennavong, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 22-169.

DISPOSITION: APPROVED

22-170 LAPD Swat Officer Randal D. Simmons Park – Playground Replacement (PRJ20346) Project – Modification of Scope of Work – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 2 [Replacement or Reconstruction of Existing Structures or Facilities Where the New Structure will be Located on the Same Site as the Structure Replaced and Have Substantially the Same Purpose and Capacity] and Class 11(6) [Construction or Placement of Minor Structures Accessory to (Appurtenant to) Existing Commercial, Industrial Or Institutional Facilities] of City CEQA Guidelines and Article 19, Sections 15302 and 15311 of California CEQA Guidelines

Ligaya Khennavong, Management Assistant, Planning, Maintenance and Construction Branch, presented Board Report No. 22-170.

DISPOSITION: APPROVED

22-171 Reseda Skate Facility – Acquisition of 18214 Sherman Way Property – Final Authorization to Acquire Property for Expansion and Development for Park Purposes – Categorical Exemption from the California Environmental Quality Act (CEQA) Pursuant to Public Resources Code Section 21080 and Article 19 Sections 15325 [Transfer of Ownership of Interest in Land in Order to Preserve Open Space, Habitat or Historical Resources] and 15332 [In-Fill Development] of California CEQA Guidelines

Meghan Luera, Sr. Management Analyst, Planning, Maintenance and Construction Branch, presented Board Report No. 22-171.

DISPOSITION: APPROVED

22-172 Venice of America Centennial Park – Outdoor Improvements (PRJ21637) (PRJ21638) Project – Commitment of Park Fees – Allocation of Quimby Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article III, Section 1, Class 1(8) [Maintenance of Existing Landscaping, Native Growth, Water Supply Reservoirs; and Brush Clearance For Weed Abatement and Fire Protection], Class 4(3) [New Gardening, Tree Planting or Landscaping], Class 4(12) [Minor Trenching and Backfilling Where the Surface is Restored] and Class 11(3) [Placement or Construction of Game Courts, Play Equipment, Drinking Fountains, Restrooms, Fences, Walks, Visual Screens, or Single Tennis Courts] of City CEQA Guidelines as well as Article 19, Sections 15301(h), 15304(b), 15304(f) and 15311 of California CEQA Guidelines

Darryl Ford, Superintendent, Planning, Maintenance and Construction Branch, presented Board Report No. 22-172.

DISPOSITION: APPROVED

**NEIGHBORHOOD COUNCIL COMMENTS**

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

**BOARD REPORT PUBLIC COMMENT AND CONSIDERATION OF THE BOARD REPORTS**

Public comments relevant to the Board Reports were requested; five such requests were submitted. President Patsouras requested a Motion to approve the Board Reports as presented It was moved by Commissioner Bayne and seconded by Commissioner Halper. There being no objections, the motion was unanimously approved by a vote of 4-0.

**COMMISSION TASK FORCE UPDATES**

**Commission Task Force on Concessions**

Commissioner Bayne reported that this Task Force met and discussed Rancho Park Golf Course Concession Contract.

**Commission Task Force on Facility Repair and Maintenance**

Vice President Alvarez stated that this Task Force met and discussed the Mac Arthur Park lake storm water capture project. Commissioner Alvarez also discussed the naming of Porter Ridge Park to E.T. Park after the movie which does not follow our naming policies. She also stated they discussed a project status update on Potrero Canyon Park.

**COMMISSION BUSINESS**

Comments from the Commissioners on Matters within the Board’s jurisdiction and Requests by Commissioners to Schedule Specific Future Agenda Items were requested. No such requests were made.

**ADJOURNMENT**

There being no further business to come before the Board, the Meeting adjourned at 11:05 a.m.

**ATTEST**

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**PRESIDENT**

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**BOARD SECRETARY**