

**APPROVED**  
June 16 2022  
BOARD OF RECREATION  
AND PARK COMMISSIONERS

**BOARD REPORT**

**NO.** 22-166

**DATE** June 16, 2022

**C.D.** 14

**BOARD OF RECREATION AND PARK COMMISSIONERS**

**SUBJECT:** HOLLENBECK RECREATION CENTER – PROJECT APPROVAL AND ACCEPTANCE OF PARK IMPROVEMENTS AS A DONATION TO THE DEPARTMENT OF RECREATION AND PARKS CONSISTING OF A SAFETY GUARDRAIL AND CEMENT RESURFACING FOR THE HOLLENBECK RECREATION CENTER PATIO; CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1) [INTERIOR OR EXTERIOR ALTERATIONS INVOLVING REMODELING OR MINOR CONSTRUCTION WHERE THERE BE NEGLIGIBLE OR NO EXPANSION OF USE] AND CLASS 11(6) [CONSTRUCTION OR PLACEMENT OF MINOR STRUCTURES ACCESSORY TO (APPURTENANT TO) EXISTING COMMERCIAL, INDUSTRIAL OR INSTITUTIONAL FACILITIES] OF CITY CEQA GUIDELINES AND ARTICLE 19, SECTIONS 15301(a) AND 15311 OF CALIFORNIA CEQA GUIDELINES

AP Diaz	_____	* M. Rudnick	<u><i>MR</i></u>
H. Fujita	_____	C. Santo Domingo	_____
J. Kim	_____	N. Williams	_____

*M. Shue*  
General Manager

Approved   X   Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

**RECOMMENDATIONS**

1. Approve a proposed park improvement project at Hollenbeck Recreation Center (Center), consisting of the fabrication and installation of a safety guardrail within the Center’s outdoor patio, along with the concrete resurfacing of the patio to improve safety conditions for Center staff and visitors (collectively, “Project”), as a donation from the Sikand Foundation to the Department of Recreation and Parks (RAP) through the Los Angeles Parks Foundation (LAPF), as further described in this Report;
2. Authorize RAP’s Planning, Maintenance and Construction Branch (PMC), upon the Board of Recreation and Park Commissioners’ (Board) approval of the Project, to issue a Right of Entry Permit (ROE) to LAPF and their selected contractors and/or vendors, allowing access to the Center to perform the installation of the Project improvements;
3. Accept the proposed improvements valued up to approximately Thirty Thousand Dollars (\$30,000.00), as a donation to RAP for the benefit and enjoyment of the general public, subject to a post-installation inspection and approval by RAP’s PMC staff of the completed Project;

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4. Determine that the Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) [Interior or exterior alterations involving remodeling or minor construction where there be negligible or no expansion of use] and Class 11(6) [Construction or placement of minor structures accessory to (appurtenant to) existing commercial, industrial or institutional facilities] of City CEQA Guidelines and Article 19, Sections 15301(a) and 15311 of California CEQA Guidelines and direct RAP staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk;
5. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of Seventy-Five Dollars (\$75.00) for the purpose of filing a Notice of Exemption.

### SUMMARY

The LAPF mission is to enhance, expand, and promote public recreation, parks, and open space for the people of the City of Los Angeles. Through their Adopt-A-Park program, they invite local organizations to partner with them to adopt parks and provide donations that will meet identified needs that can directly benefit a City park. Through this program, The Sikand Foundation adopted Hollenbeck Recreation Center, located at 415 South Saint Louis St., Los Angeles, CA 90033, in Council District 14. LAPF conducted a site visit with the Center's Director in Charge (DIC), and identified the need to install a perimeter guardrail and refinish the concrete surface at the Hollenbeck Recreation Center Patio to improve the safety of staff and park visitors. An aerial photo of the Center and patio area is included with this Report as Attachment 1.

The guard railing design was chosen to meet the safety code, which is the main goal of this park improvement. Included with this Report as Attachment 2, are photos of the existing outdoor patio area which show the potential risk to staff and the public that will be mitigated with the installation of the guardrail and new concrete surface. LAPF has identified its vendor for the construction and installation of the Project. The plans and specifications for the guardrail have been reviewed and approved by RAP's PMC staff and are included with this Report as Attachment 3. The fabrication of the guardrail will take four (4) weeks and the installation will take about two (2) weeks. The concrete resurfacing of the patio will take approximately three to four (3-4) days to complete. With the Board's approval of the Project, related work will commence as soon as possible with the objective of completing the Project by August 2022.

The patio space is used by the community for various activities, from wedding receptions and birthday parties to community meetings. Installing the guardrail and resurfacing the concrete will make the space much safer and will allow the Center patio to continue to be used as a space for community events and for the benefit of the recreation center's patrons.

The total value of the Project and donation is \$30,000.00, and includes refinishing the concrete surface of the patio area, fabrication of the perimeter guardrail, and installation of the guardrail at the Hollenbeck Recreation Center Patio, at no cost to RAP. The DIC and staff are very

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appreciative of this donation, and look forward to providing park visitors with greater safety while enjoying the recreation center patio.

### ENVIRONMENTAL IMPACT

The proposed Project consists of exterior alterations involving remodeling or minor construction where there be negligible or no expansion of use and placement of minor structures accessory to (appurtenant to) existing institutional facilities.

According to the parcel profile report retrieved June 2, 2022, this area does not reside in a liquefaction or in a coastal zone, but it is located in a methane zone. The construction of this Project will not create conditions that could lead to increased methane seepage, therefore there is no reasonable possibility that the proposed Project may impact on an environmental resource of hazardous or critical concern or have a significant effect due to unusual circumstances. No other known projects would involve cumulatively significant impacts, and no future projects would result from the proposed Project. As of June 6, 2022, the State Department of Toxic Substances Control (DTSC) (Envirostor at [www.envirostor.dtsc.ca.gov](http://www.envirostor.dtsc.ca.gov)) and the State Water Resources Control Board (SWCB) (Geotracker at <https://geotracker.waterboards.ca.gov/>) have not listed the Project site or any contaminated sites near the Project area (within 500 feet). According to the Caltrans Scenic Highway Map there is no scenic highway located within the vicinity of the proposed Project or within its site. Furthermore, the proposed Project is not located in proximity of a known historical resources and will not cause a substantial adverse change in the significance of any historical resource.

Based in this information, RAP staff recommends that the Board determines the Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) and Class 11(6) of City CEQA Guidelines and Article 19, Sections 15301(a) and 15311 of California CEQA Guidelines. RAP Staff will file a Notice of Exemption with the Los Angeles County Clerk upon Board's approval.

### FISCAL IMPACT

Accepting this donation, with a value of \$30,000.00, will save RAP the cost of the Project and will result in no impact to RAP's General Fund.

### STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

**Goal No. 6:** Build financial strength and innovative collaborations to help expand and improve L.A. City parks and programs

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**Outcome No. 2:** Improved management of facilities

**Result:** Provision of improvements to an existing facility

This Report was prepared by Adriana Bautista, Management Assistant, Partnerships Division.

LIST OF ATTACHMENTS/EXHIBITS

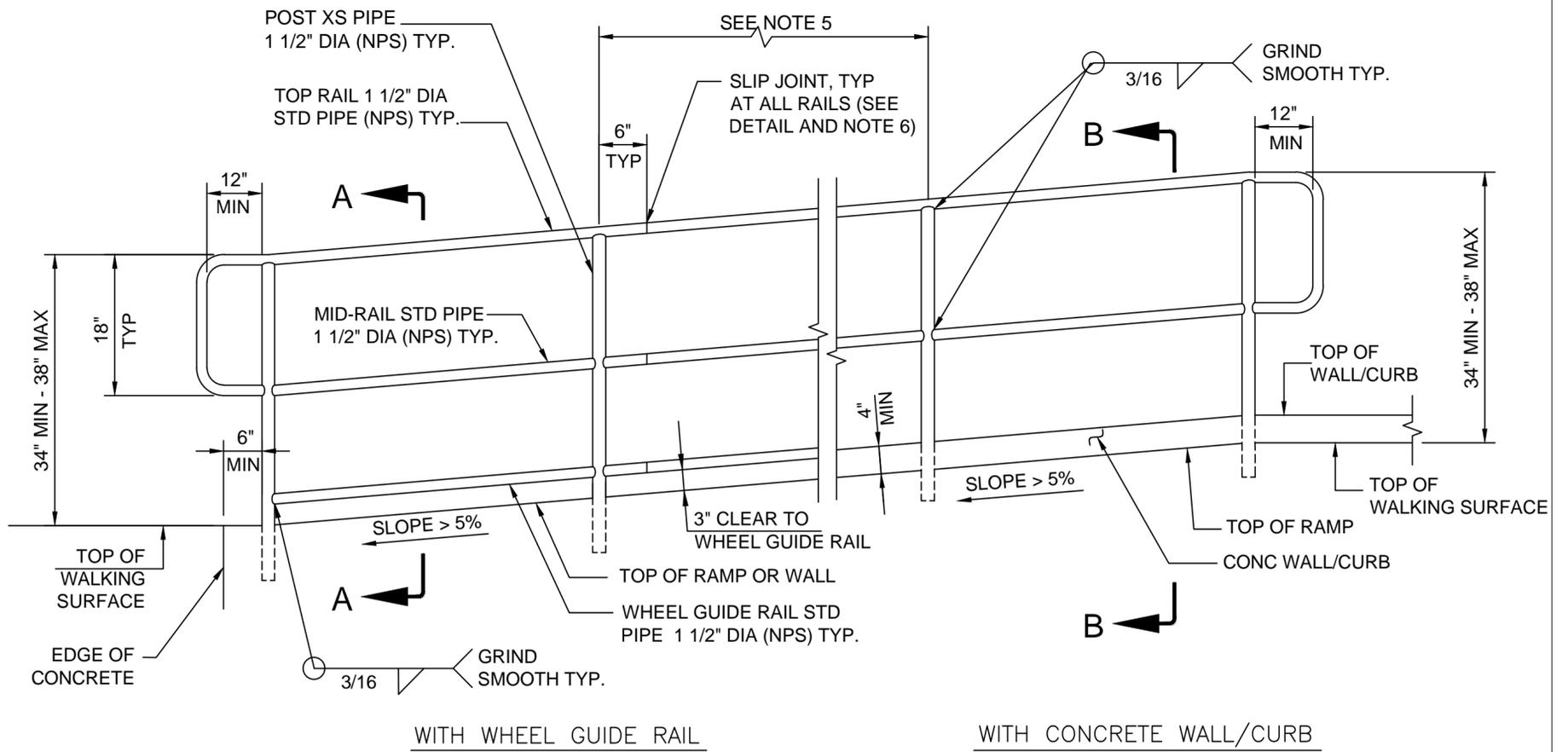
- 1) Aerial Depiction of Hollenbeck Recreation Center with Patio Location
- 2) Photos of the Existing Hollenbeck Recreation Center Patio
- 3) Guardrail Plans and Specifications

### Hollenbeck Recreation Center and Patio Location

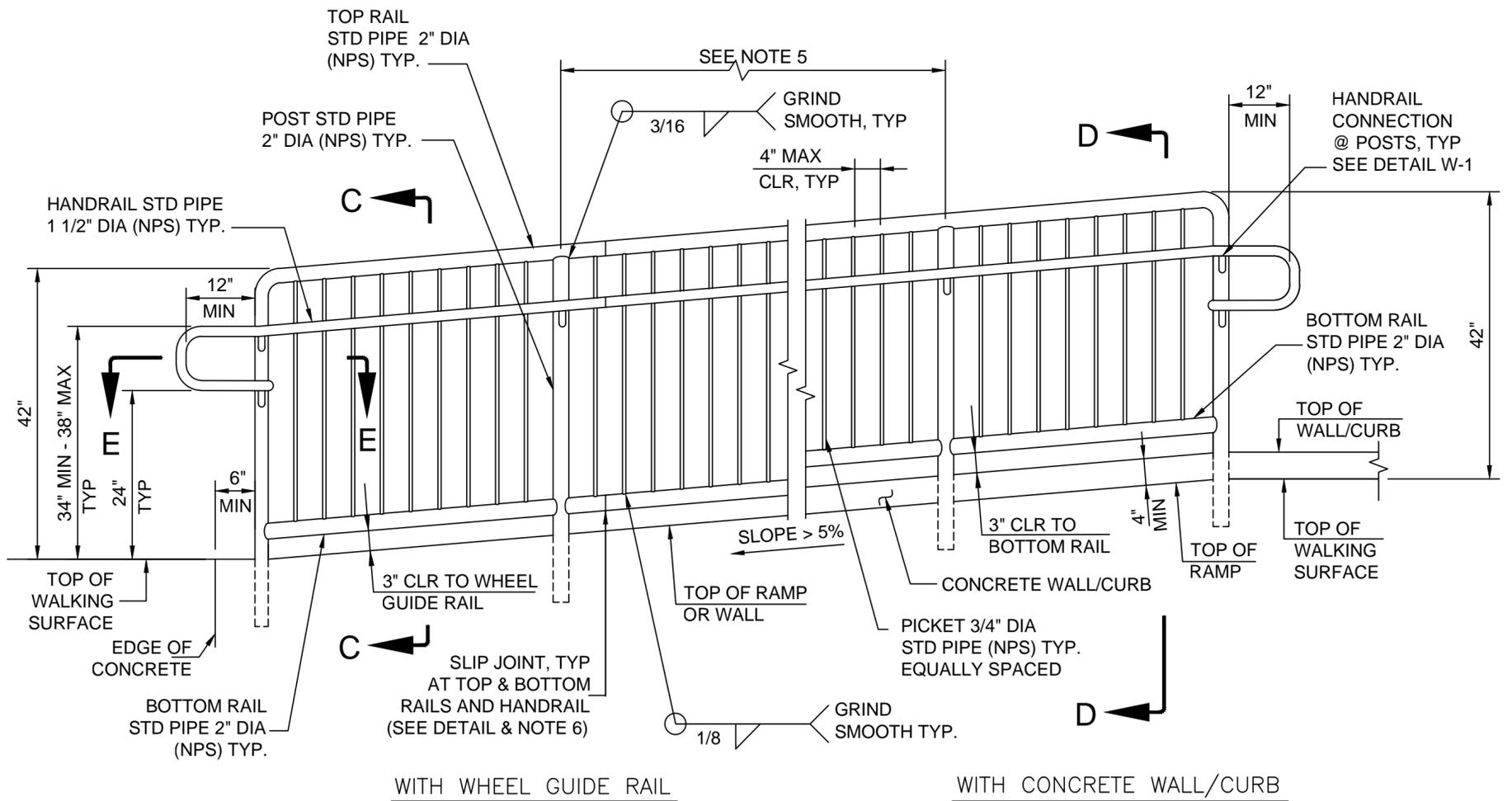


Photos of Hollenbeck Recreation Center Patio Currently





**TYPE A1 - HANDRAIL ON RAMPS LESS THAN 2'-6" ABOVE THE ADJACENT GRADE**



**TYPE A2 - GUARDRAIL AND HANDRAIL ON RAMPS 2'-6" OR MORE ABOVE THE ADJACENT GRADE**

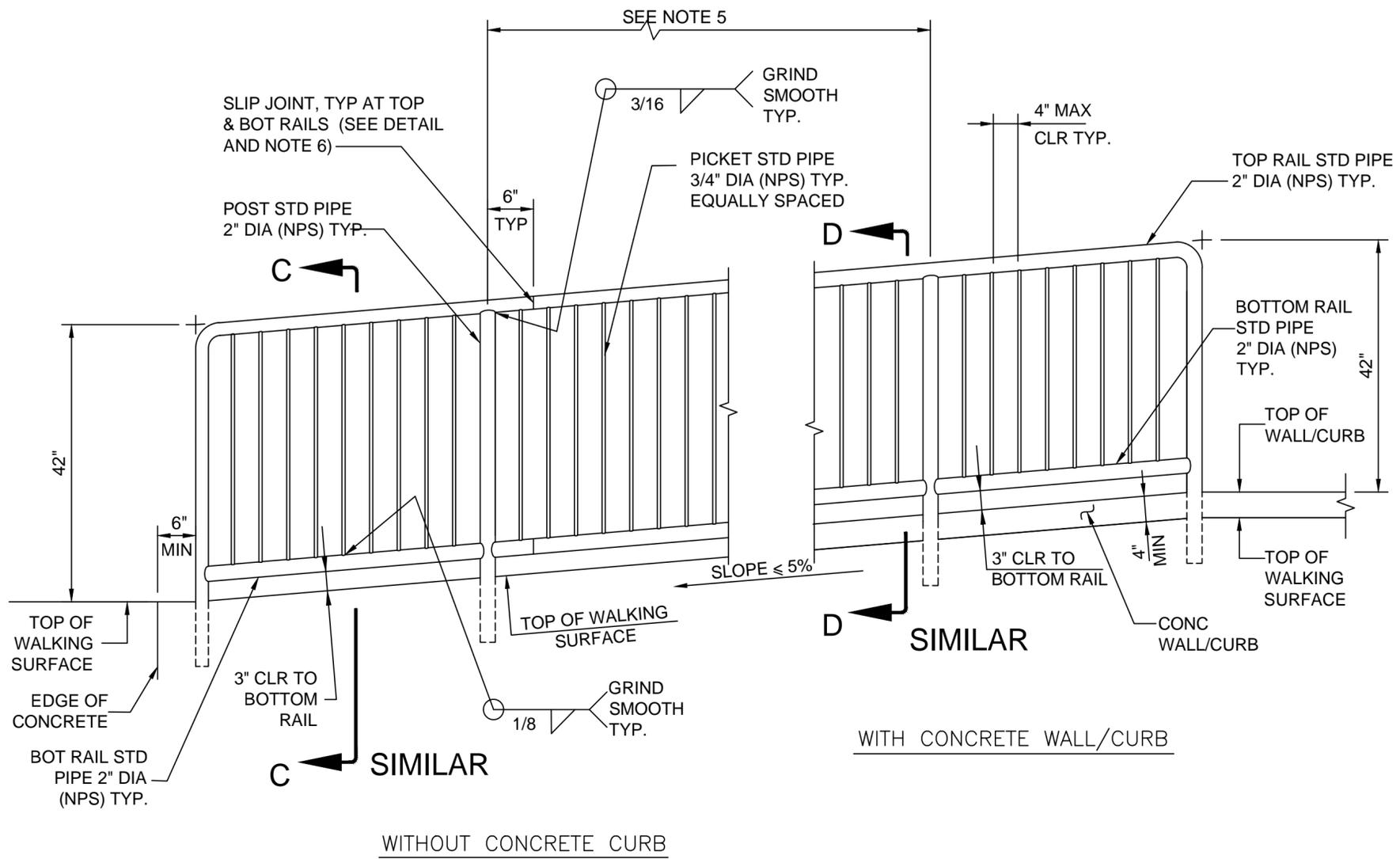
# HANDRAIL AND GUARDRAIL ON RAMPS

(WALKING SURFACE SLOPE >5%)



NOT TO SCALE

BUREAU OF ENGINEERING		DEPARTMENT OF PUBLIC WORKS		CITY OF LOS ANGELES	
<b>PEDESTRIAN PIPE GUARDRAILS &amp; HANDRAILS</b>				<b>STANDARD PLAN S-463-3</b>	
PREPARED	SUBMITTED	APPROVED	SUPERSEDES	REFERENCES	
ROBERT LOMELIN BUREAU OF ENGINEERING	<i>Edward Arrington</i> Electronically signed by Edward Arrington, S.E. on 08/09/2018 EDWARD ARRINGTON, S.E. ENGINEER OF DESIGN	<i>Gary Lee Moore</i> Electronically signed by 21866 on 08/15/2018 at 9:47:29 AM GARY LEE MOORE, P.E. CITY ENGINEER	B-4633		
CHECKED	<i>Kenneth R. Redd</i> Electronically signed by Ken Redd on 08/14/2018 11:27:29 AM KENNETH R. REDD, P.E. DEPUTY CITY ENGINEER		08/15/2018	VAULT INDEX NUMBER: <b>B-4774</b>	
RAFFI MASSABKI BUREAU OF ENGINEERING				SHEET 1 OF 4 SHEETS	

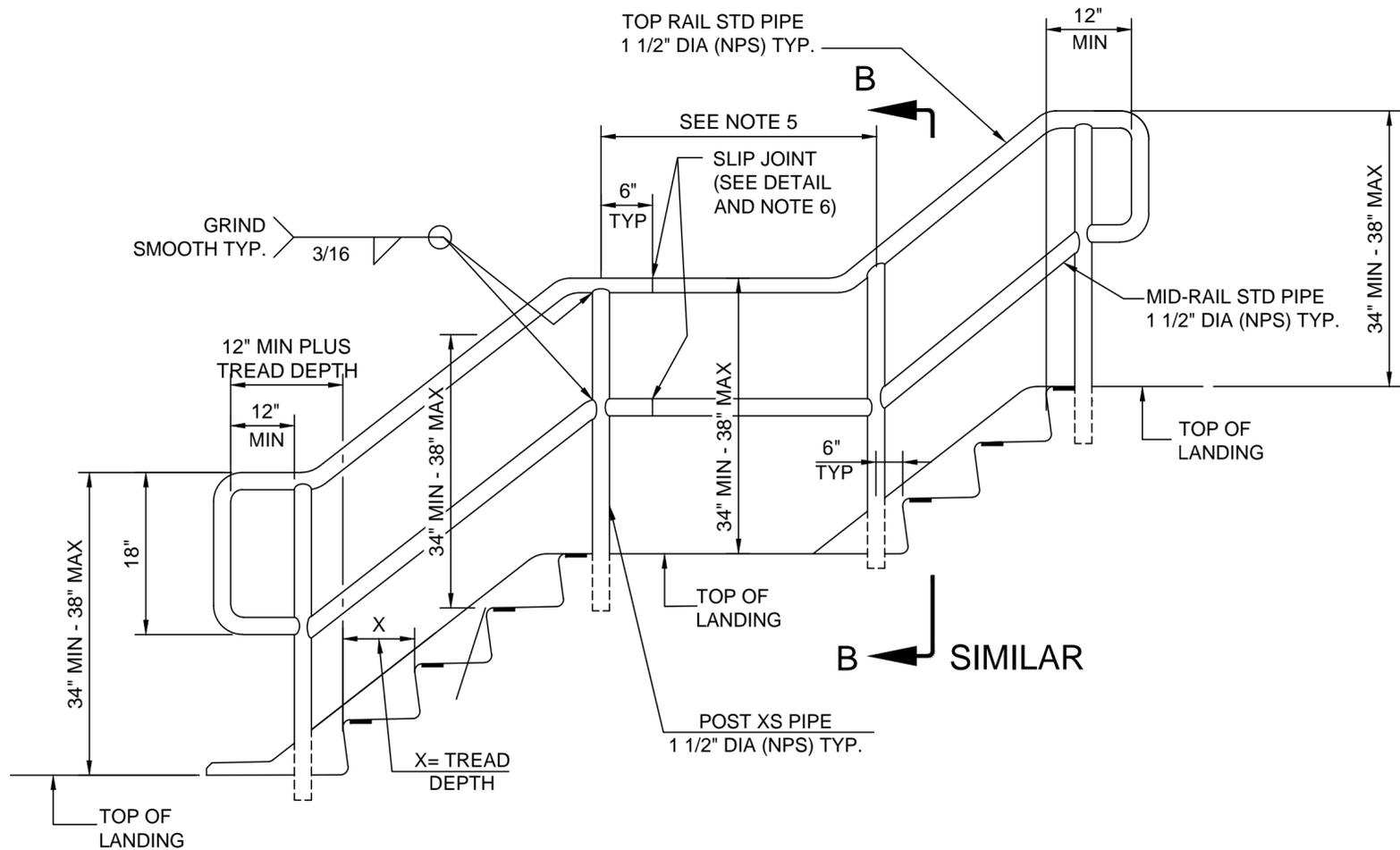


TYPE B1 - GUARDRAIL ALONG WALKWAYS 2'-6" OR MORE ABOVE THE ADJACENT GRADE

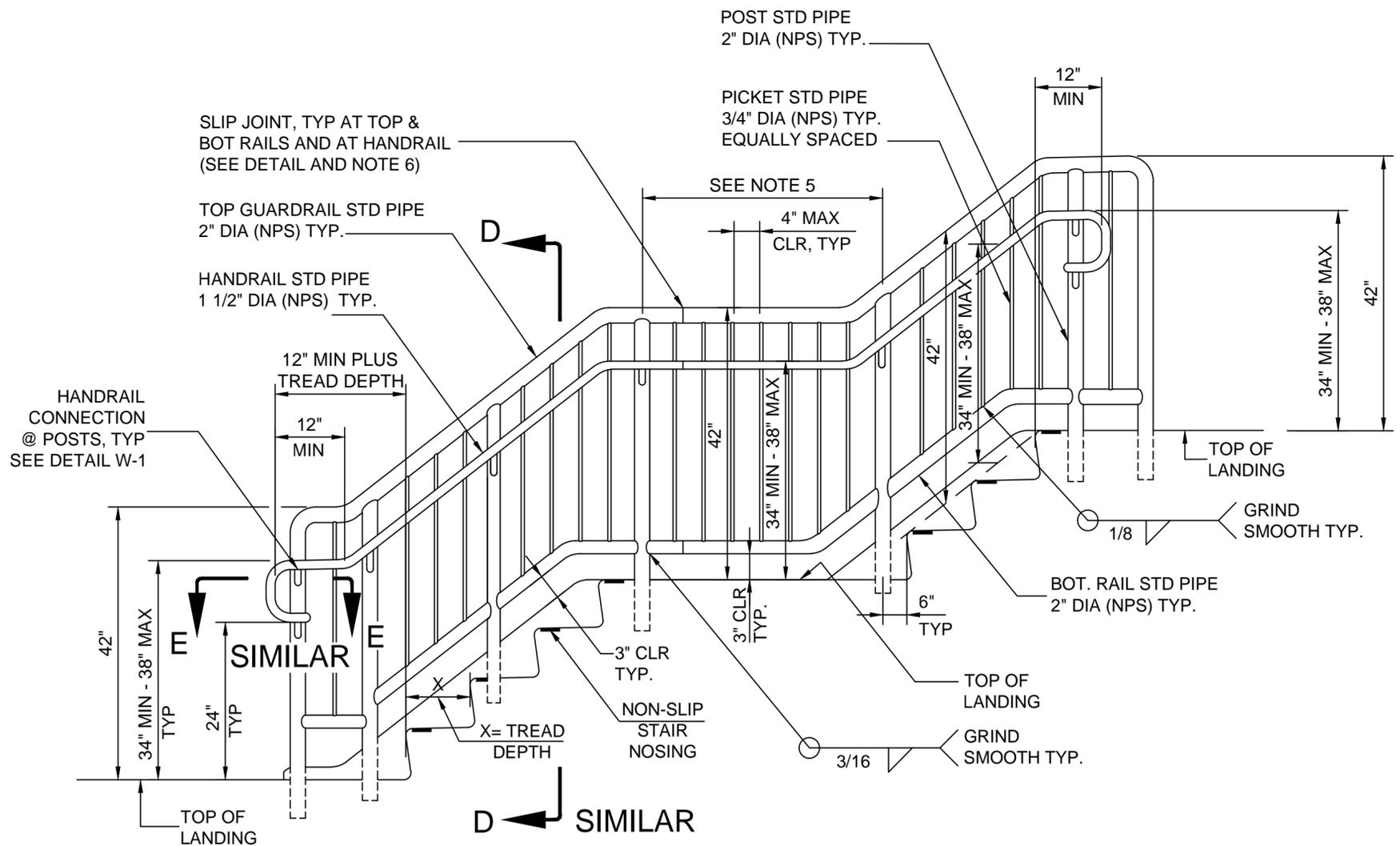
**GUARDRAIL ON OPEN SIDE OF WALKWAYS**  
(WALKING SURFACE SLOPE < 5%)



NOT TO SCALE



**TYPE C1 - HANDRAIL ON STAIRWAYS LESS THAN 2'-6" ABOVE THE ADJACENT GRADE**

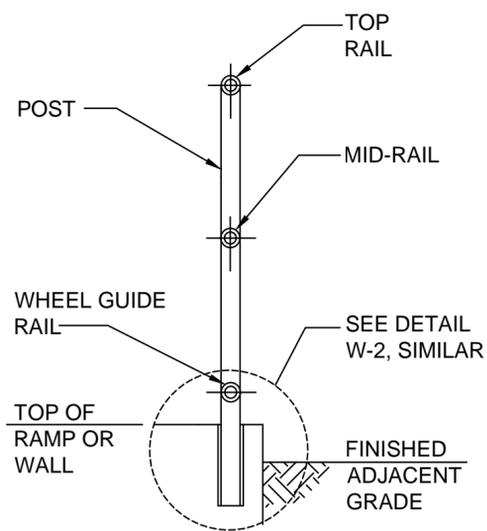


**TYPE C2 - GUARDRAIL AND HANDRAIL ON STAIRWAYS 2'-6" OR MORE ABOVE THE ADJACENT GRADE**

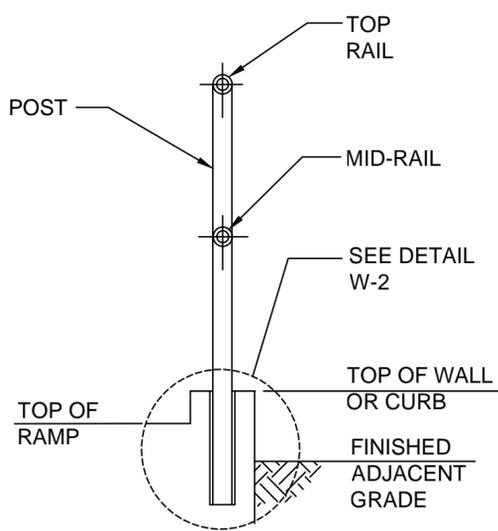
## HANDRAIL AND GUARDRAIL ON STAIRWAYS



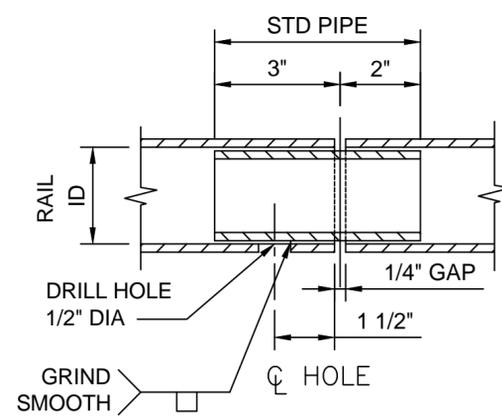
NOT TO SCALE



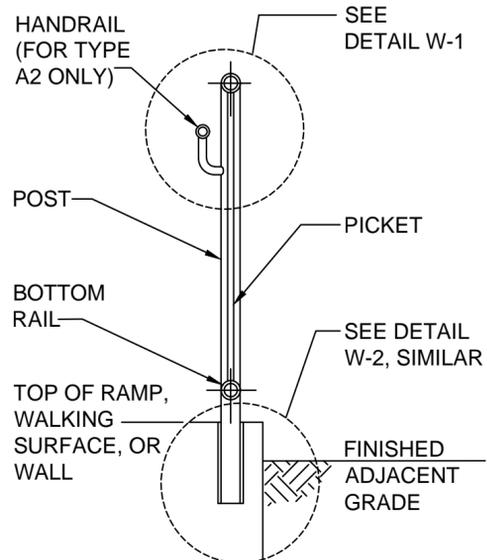
SECTION A-A



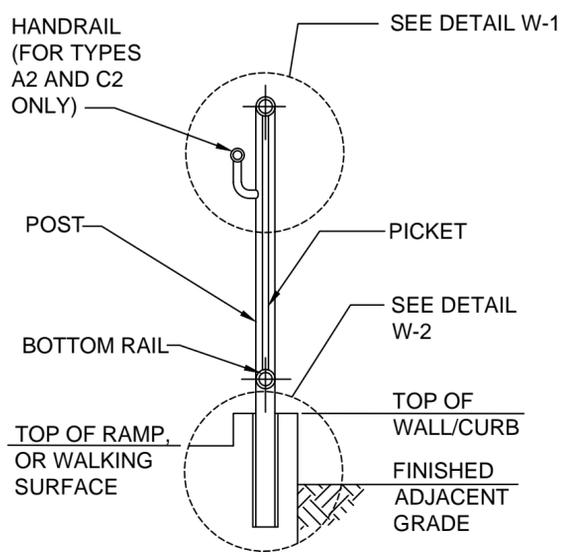
SECTION B-B



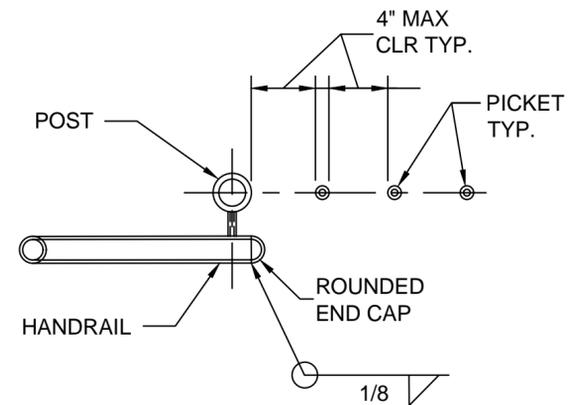
**SLIP JOINT DETAIL**



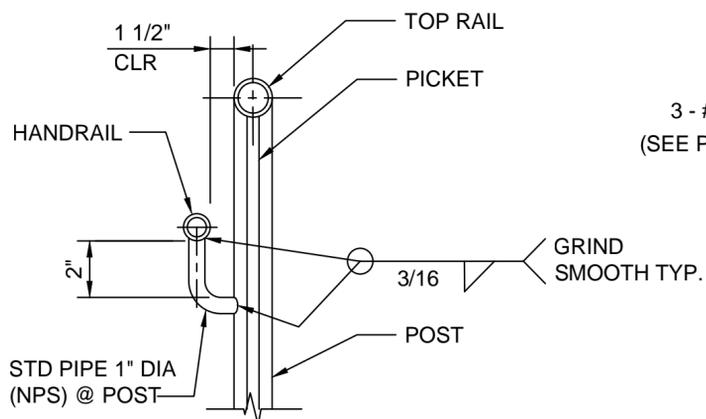
SECTION C-C



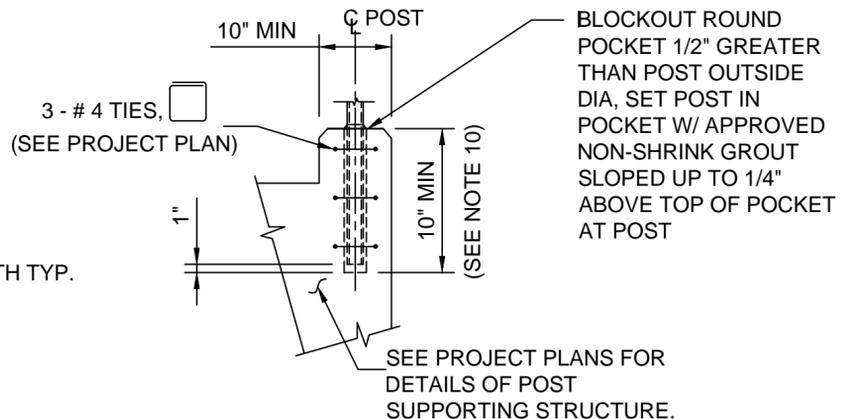
SECTION D-D



SECTION E-E



**DETAIL W-1**



**DETAIL W-2**



**NOTES:**

ALL WORK SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LATEST STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (SSPWC) ADOPTED BY THE BOARD OF PUBLIC WORKS AS AMENDED BY THE LATEST CORRESPONDING CITY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS BROWN BOOK.

1. STRUCTURAL PIPES SHALL CONFORM TO ASTM A53, GRADE B (Fy=35 KSI) AND STRUCTURAL STEEL PLATE SHALL CONFORM TO ASTM A36. PIPE SIZES SHOWN ARE NOMINAL PIPE SIZE (NPS), THE ACTUAL OUTSIDE PIPE DIAMETER IS LARGER THAN THE DESIGNATED NPS.
2. STEEL SHALL BE FABRICATED AND ERECTED IN CONFORMANCE WITH THE LATEST AISC SPECIFICATIONS AND CODE OF STANDARD PRACTICE.
3. WELDING SHALL BE APPROVED E70XX ELECTRODES. WELDING SHALL CONFORM TO APPLICABLE AWS WELDING CODES, LATEST EDITION.
4. ALL STEEL STRUCTURAL COMPONENTS SHALL BE HOT-DIPPED GALVANIZED AFTER FABRICATION.
5. MAXIMUM SPACING OF POSTS SHALL BE 5 FEET ON STRAIGHT ALIGNMENTS AND 4 FEET ON CURVED ALIGNMENTS LESS THAN 30 FEET RADIUS. SPACING SHALL BE UNIFORM BETWEEN CHANGES IN ALIGNMENT.
6. PROVIDE SLIP JOINTS AT STAIRWAY AND RAMP EXPANSION JOINTS OR AT EVERY 24 FEET ON CENTER MAXIMUM.
7. ALL RAILS AND ANY ADJACENT SURFACES TO IT SHALL BE FREE OF ANY SHARP OR ABRASIVE ELEMENTS. EDGES SHALL HAVE A MINIMUM RADIUS OF 1/8 IN.
8. ALL FIELD WELDS AS REQUIRED SHALL BE GROUND SMOOTH. GALVANIZED COATING SHALL BE REPAIRED AFTER FIELD WELDING.
9. 90 DEGREE BEND RADIUS TO THE CENTER OF PIPE SHALL BE WITHIN TWO (2) TO THREE (3) TIMES OF NOMINAL DIAMETER OF THE PIPE.
10. SEE PROJECT PLANS FOR DETAILS OF POST SUPPORTING STRUCTURE.

NOT TO SCALE