

# APPROVED

JANUARY 2023

## BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 23-002

DATE January 05, 2023

C.D. 7

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BRAND PARK – BALLFIELD AND PLAYGROUND IMPROVEMENTS (PRJ21561) (PRJ21505) PROJECT – COMMITMENT OF PARK FEES

B. Aguirre \_\_\_\_\_ M. Rudnick \_\_\_\_\_  
 H. Fujita \_\_\_\_\_ *fu* C. Santo Domingo DF  
 B. Jackson \_\_\_\_\_ N. Williams \_\_\_\_\_

*9/ki*  
 \_\_\_\_\_  
 General Manager

Approved X Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

If Approved: Board President *Agui Pagan* Board Secretary *Sakiko Sarden*

### RECOMMENDATIONS

1. Authorize Department of Recreation and Parks (RAP) staff to commit from the fund and work order numbers a maximum of Four Hundred Thousand, Four Hundred Eleven Dollars and Ninety-Five Cents (\$400,411.95) in Park Fees for the Brand Park – Ballfield and Playground Improvements (PRJ21505) (PRJ21561) Project (Project);

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89718H	QP001248
Park Fees	302/89/89716H	QT074518
Park Fees	302/89/89718H	QP001443
Park Fees	302/89/89718H	QP002982
Park Fees	302/89/89718H	QP003089
Park Fees	302/89/89718H	QP002991
Park Fees	302/89/89718H	QP000866
Park Fees	302/89/89718H	QP000298
Park Fees	302/89/89718H	QP000531
Park Fees	302/89/89718H	QP001212
Park Fees	302/89/89718H	QP001106
Park Fees	302/89/89718H	QP001133
Park Fees	302/89/89716H	QT082021
Park Fees	302/89/89718H	QP001884
Park Fees	302/89/89718H	QP001434
Park Fees	302/89/89718H	QP002199
Park Fees	302/89/89718H	QP002058

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<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89716H	QM061803
Park Fees	302/89/89716H	QM092347

2. Determine that the project is statutorily exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2(i) [Any activity (approval of bids, execution of contracts, allocation of funds, etc.) for which the underlying project has previously been evaluated for environmental significance and processed according to the requirements of these Guidelines] of City CEQA Guidelines and Section 21082 of California Public Resources Code and direct RAP staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk;
3. Authorize RAP’s Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing a Notice of Exemption (NOE); and
4. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Brand Park is located at 15174 San Fernando Mission Road in the Mission Hills community of the City. This 17.71-acre park provides walking paths, restrooms, water fountains, gardens, a community center and ball diamonds. Approximately 3,323 residents live within a one-half mile distance of Brand Park. Due to the facilities, features, programs, and services it provides, Brand Park meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.

PROJECT SCOPE

On September 15, 2022, the Board of Recreation and Parks Commissioners (Board) approved the scope of work for the proposed Project (Report No. 22-235):

- Renovation of two existing ball diamonds, including bleachers, fencing, and path of travel.
- Installation of a new children’s play area and safety surfacing.
- Installation of new outdoor fitness equipment.
- Installation of a new path of travel around the ballfields and to the new playground and outdoor fitness area. Installation of new hydration stations, benches, and trash cans.
- Renovation of existing parking lot, including resurfacing and new T-Gate.
- Landscaping, new trees, and irrigation improvements.

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The Project was bid with RAP’s list of on-call contractors, and the bids came in higher than originally anticipated in Report. No. 22-235.

**PROJECT FUNDING**

The 2021-22 Adopted Budget included Seventy-Five Million Dollars (\$75,000,000.00) in the Unappropriated Balance for RAP to make capital improvements at City parks and facilities (Council File No. 21-0935). In response, RAP developed a capital improvement plan to utilize the \$75,000,000.00 in funds to complete various park projects citywide. The Project is one of the park projects that RAP has identified for the use of these funds.

Upon approval of this Report, Four Hundred Thousand, Four Hundred Eleven Dollars and Ninety-Five Cents (\$400,411.95) in Park Fees can be committed to the proposed Project.

The total amount of funding for the proposed Project is One Million, Nine Hundred Forty-Five Thousand, Four Hundred Eleven Dollars and Ninety-Five Cents (\$1,945,411.95), which will be the total budget for this Project, inclusive of the budget contingency amounts set forth below.

Per Report No. 22-235, it is anticipated that the following pre-qualified on-call contracts will be used for the Project with the following budget contingency amounts:

<b>On-Call Contract</b>	<b>Budget Contingency Amount</b>
Park Facility Construction	\$100,000.00
Playground Equipment	\$25,000.00
Outdoor Fitness Equipment	\$5,000.00

The Park Fees were collected within five (5) miles of Brand Park, which is the standard distance for the commitment of Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

**FUNDING SOURCE MATRIX**

<b>Source</b>	<b>Fund/Dept/Acct</b>	<b>Amount</b>	<b>Percentage</b>
Deferred Maintenance	302/89/89727H-BB	\$1,545,000.00	80%
Park Fees	302/89/89718H	\$122,854.36	6%
Park Fees	302/89/89716H	\$277,557.59	14%
<b>Total</b>		\$1,945,411.95	100%

**PROJECT CONSTRUCTION**

RAP Staff has determined that sufficient funding has been identified for the Project. Construction is anticipated to begin in Spring 2023.

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### TREES AND SHADE

This proposed Project will have no impact on the existing trees at Brand Park.

The new playground will include integrated shade toppers.

### ENVIRONMENTAL IMPACT

The proposed Board action consists of an activity for which the underlying project has previously been evaluated for environmental significance and processed according to the requirements of these Guidelines.

Staff recommends that the Board of Recreation and Parks Commissioners' (Board) determines that it is statutorily exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2(i) of City of Los Angeles CEQA Guidelines as well as to Section 21082 of California Public Resources Code. RAP Staff will file a Notice of Exemption with the Los Angeles County Clerk upon Board's approval.

### FISCAL IMPACT

The approval of this Report will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than RAP's General Fund. The assessments of the future operations and maintenance costs have yet to be determined and would be addressed in future budget requests

### STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

**Goal No. 1:** Provide Safe and Accessible Parks

**Outcome No. 2:** All parks are safe and welcoming

**Result:** The renovation of the existing ballfield and the installation of a new playground and related amenities at Brand Park will enhance the park users' experience by providing new and expanded recreational amenities for youth and families.

This report was prepared by Robert Eastland, Management Assistant, Planning, Maintenance and Construction Branch.