

PICNIC RESERVATION APPLICATION

PICNIC PERMIT FEES: Groups of 1-50 (\$75) Groups of 51-100 (\$100) Groups of 101-500 (\$200) Groups of 501-1000 (\$500) Groups of 1001-over (\$1,000 min.) and may be considered a Special Event. There is an additional charge for a Moonbounce Permit * – See Below.

LOCATION: Woodley Park – Section 1 - 2

(Each Section at Woodley Park accommodates groups of approximately 500 persons, is not covered but shady and has about 26 wooden picnic tables in each section)

Lake Balboa (Beilenson Park) – Pavilion 1 - 2 - 3

(Each pavilion at Lake Balboa accommodates groups of up to 75 persons. The size of each pavilion is about 40'x40' with four large cement picnic tables under each covered area)

DAY AND DATE OF PICNIC: _____

DUE DATE: / / 2010 — Fees due 30 days BEFORE event, no grace period

Fee \$ _____

*A Moonbounce permit is an additional \$20 per day – Please check box: Yes ☐ No ☐

(Please choose from the attached Approved Moonbounce Companies list – additional charges apply from Moonbounce company)

NAME OF YOUR ORGANIZATION OR GROUP: _____

NAME OF REPRESENTATIVE: _____

MAILING ADDRESS: _____

TELEPHONE NUMBERS: DAY _____ CELL/ALTERNATE# _____

NUMBER OF ATTENDANTS: _____

TERMS AND CONDITIONS

RESERVATION FEE

If fees are not received on or by the due date noted on the application, the Department of Recreation and Parks reserves the right to cancel the reservation.

CANCELLATION POLICY

If cancellation occurs more than two weeks before the event, you will receive a full refund minus the \$10.00 administrative fee. The entire fee is non-refundable if the cancellation occurs less than two weeks before the event. If your event is cancelled due to inclement weather, the entire fee is refundable, or you may choose to reschedule the event.

REFUNDABLE DEPOSIT

A refundable clean-up deposit may be required for certain events.

PERMITS

The picnic reservation provides permission to use the park facility for recreational purposes by written agreement and is subject to observance of all regulations by the designated group. Permits are not transferable, assigned or sublet.

NO ALCOHOLIC BEVERAGES – Sec 41.27 C.H LAMC

PARKING

Please park vehicles in the public parking areas only. No parking or driving on the grass. **NO DOUBLE PARKING AT ANY TIME.**

PARK HOURS

Park hours are from dawn to dusk. Your permit hours are from 7:00a.m. to Dusk at Lake Balboa (Beilenson Park) and Woodley Park. Warner Center Park's hours are 8:30a.m. to Dusk.

COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS

1. In City Parks, it is illegal to conduct sales of any kind without a specific permit, exchange tickets for merchandise, distribute attendance prizes, hold raffles, place signs on trees, lamp posts or elsewhere.
2. **Amplified Sound**, i.e., music or announcements (by battery, generator, or electricity) is **STRICTLY PROHIBITED** at Lake Balboa in accordance with Municipal Code Section 63.44 B-4. Amplified sound is allowed at Woodley Park with certain restrictions and upon request.
3. **Pony rides are not allowed.**
4. User of the facility shall observe and comply with the above and all other applicable City, County and Federal Laws, rules and regulations.

RENTAL EQUIPMENT

No equipment may be stored at the park. Any rented equipment must be delivered and picked-up during the time when a responsible adult from the group is present.

DECORATIONS

Balloons are discouraged at Lake Balboa (Beilenson Park) and Woodley Park because they can be harmful to the park's wildlife.

CLEAN-UP REQUIREMENTS

Please remove all decorations and trash from the reserved area and leave the area clean and in good condition.

HOLD HARMLESS – WAIVER OF DAMAGES

In consideration of the City granting permission requested herein, permit holder agrees to indemnify and hold CITY and its officers, agents and employees harmless from any and all claims, demands, lawsuits, actions of any kind, damages, judgments, amounts paid in settlement, cost and expenses (including attorney's fees), which may be incurred or arise out of permit holder's exercise of the permission granted or from any of the permit holder's activities related thereto.

The permit holder acknowledges that it will use City facilities at its own risk and expressly waives any right to make or prosecute claims or demands against the City for any loss, injury or damage which the permit holder may sustain by virtue of the exercise of the permission granted or by reason of any defect, deficiency or impairment which may occur from time to time from any cause of the water supply system, drainage system, heating system, gas mains, electrical apparatus or cable furnished for the event or for any loss resulting from fire, water, tornado, civil commotion, riot, landslide, windstorm, earthquake or other acts of God.

BY SIGNING BELOW, I ACKNOWLEDGE RECEIPT OF PARK RENTAL "TERMS AND CONDITIONS" AND "HOLD HARMLESS – WAIVER OF DAMAGES". I AGREE TO COMPLY WITH THE REQUIREMENTS HEREIN.

SIGNATURE _____ DATE _____

Please sign above and return this application with payment by the due date to:

Department of Recreation and Parks – Administrative Services
6335 Woodley Avenue, Van Nuys, CA 91406
Attention: Reservations/Permits Office

Please make checks/money orders payable to: City of L.A. Dept. of Recreation and Parks (if paying cash in person, we accept exact change only)

****Reservations are not binding until a permit is issued.**